

# AAPSE Minutes

Executive Committee Meeting		
6.24.2015	3-5pm EST	Conference Call
Meeting called by	Mike Weaver	
Type of meeting	AAPSE Officers Discussion and Planning	
Facilitator	Mike Weaver	
Note taker	Drew Martin	
Timekeeper		
Attendees	Mike Weaver, Drew Martin, Andrew Thostenson, Don Renchie	
ByLaws Committee – Membership & Fee Changes		
[Time allotted]	[Presenter]	
Discussion	Weaver	
Prepare to discuss Membership & Fee changes to ByLaws document with BOD in conference call on 7/16. Announce document to AAPSE membership during general business meeting at NPACT on 8/2. Schedule general membership vote on document (in two parts: membership categories/privileges and membership fee increase) in September-October (60 days after announcement).		
Action Items	Person Responsible	Deadline
Prepare to discuss ByLaws change with BOD on 7/16 and adopt	Weaver	7/16/15
Announce change to bylaws during business meeting at PACT	Weaver	8/2/15
Schedule vote in October – have concrete date set by PACT	Weaver	8/2/15
AAPSE Strategic Plan		
[Time allotted]	[Presenter]	
Discussion	Weaver	
Prepare to discuss Strategic Plan with BOD in conference call on 7/16. Arrange BOD vote on support of document during BOD meeting at NPACT on 8/2 with general membership vote to follow [during general business meeting].		
Action Items	Person Responsible	Deadline
Send document to BOD and discuss on 7/16	Weaver	7/5/15
Arrange BOD vote on plan	Weaver	7/16/15
Vote at PACT after BOD/EC approval of plan	Weaver	8/2/15a
C&T Regulation Changes		
[Time allotted]	[Presenter]	
Discussion	Thostenson	
C&T REGS are not likely to be released from EPA/OPP until after PACT. But this could change. We will announce this at the 7/16 BOD meeting and discuss. BOD and EC will be prepared to discuss at PACT.		
Action Items	Person Responsible	Deadline
Discuss C&T regulations at PACT meeting	Thostenson	8/2
25b Letter and Collaboration		
[Time allotted]	[Presenter]	
Discussion	Weaver	
Due to the complexity of the 25b discussion by EPA, AAPCO, SFIREG, and AAPSE at this time we will hold off on AAPSE's 25b letter to EPA until details of proposed regulation changes are made known (see 6/24/15 FR Notice).		
Action Items	Person Responsible	Deadline
No action at this time.		
AAPSE Awards		
[Time allotted]	[Presenter]	
Discussion	Weaver	

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Awards committee is meeting this week. Will contact EC to vote on awards. Results will be held by EC until awards ceremony at PACT meeting on 8/2		
Action Items	Person Responsible	Deadline
Schedule conf. call for EC to meet and approve awards results.	Weaver	7/16
AAPSE Officer Elections		
[Time allotted]	[Presenter]	
Discussion	Thostenson	
Announce AAPSE EC president and secretary nominees (Andrew Thostenson to provide names and documents). Confirm Active-Full member names and email address. Post to Election-Buddy site 6/30-7/21. Announce results 7/22 or 23 (in advance of NPACT).		
Action Items	Person Responsible	Deadline
Provide names and details of candidates.	Thostenson	6/30/15
Confirm active full members names and email addresses	Martin	6/30/15
Post all details to Election Buddy and activate election	Weaver	6/30 &7/21/15
Announce results to membership in advance of PACT.	Thostenson	7/22-23/15