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| AAPSE EC Conference Call |
| 2.17.201711:00-12:48am PTConference Call | 11:00 am PT | Conference Call  |
| Meeting called by | Dr. Don Renchie |
| Note taker | Becky Maguire |
| Attendees | EC: Don Renchie, Mike Weaver, Becky Maguire, Andrew Martin, Kerry Richards, Tom Smith (for first 15 minutes) |
| Topics discussed  |
| **Tom Smith – Executive Director for National Pesticide Safety Education Center**  |
| * Mission of PSEC is to serve and support state PSEP across the country.
* Will work to develop the organizational and governing structure of PSEC.
* Will be open and transparent throughout process.
* Already in communication with many different stakeholders.
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| **National Office Elections and Nominations** |
| **Discussion** | * Mike Weaver is the co-chair as the immediate past president.
* Drew Martin said he would not be running for Treasurer.
* EC discussed Kerry Richard’s new job with NPSEC as the Educational Program Developer and role as AAPSE President-Elect. EC does not see a conflict of interest with these two positions.
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| **Action Item**  |
| Communicate with Nomination and Elections committee to start recruitment process | Weaver | February 24, 2017 |
| **AAPSE Website**  |
| Discussion | * Time to move AAPSE website due to technical upgrades, old equipment, and general ability of AAPSE to maintain website.
* Mike Weaver and Drew Martin have communicated about updated abilities of website hosted on wildapricot (<https://aapse.wildapricot.org/>)
* Still reviewing and revising website
* Fee is $40/month or $480/year –
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| **Action Item**  |
| Compose and distribute a letter to AAPSE BOD to let them know about website change and charges that will occur.  | Drew Martin  | March 1, 2017  |
| **AAPSE Logo** |
| Discussion | * Drew Martin is working with a committee co-chaired by Faye Golden to develop language on use of AAPSE logo.
* Language will be added to website in the Marketing Tools and Resources section (<http://aapse.ext.vt.edu/?q=node/9>).
* Language will be shared with the BOD at the next BOD meeting (Spring 2017)
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| **Action Item** |
| Develop language on the approved uses of the AAPSE logo.  | Andrew Martin and committee | Spring 2017  |
| **9th International IPM Symposium**  |
| **Discussion** | * Richards and Maguire meet with Ronda Hirnyck to discuss the possibility of AAPSE submitting a proposal for a symposium session.
* 90-minute Symposium session would focus on topic of Pesticide Safety and Relationship with IPM.
* Deadline for session proposal is April 24, 2017 <https://ipmsymposium.org/2018/program.html>
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| **Action Item**  |
| Write and submit a symposium proposal  | Richards, Maguire and Hirnyck | * April 24, 2017
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| **National AAPSE Meeting**  |
| **Discussion** | * Meeting dates are July 23 – 26, 2017 in Fargo, ND
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| **Action Item**  |
| Contact AAPSE Professional Development committee and Andrew Thostenson about agenda ideas and development**.** | Kerry Richards  | March 1, 2017  |
| **Confirmation of Life Membership awards**  |
| **Discussion** | * All three awardees were sent awards.
* Don Renchie will follow up with awardees.
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| Meeting adjourned at 12:25pm PT.  |