

NOTE: Draft to be approved at next general membership meeting

AAPSE General Membership Meeting, 07/21/22, 6:34pm-9:30pm EST, Buffalo NY

Meeting called by Faye Golden, recorded by Sarah Kingsley-Richards

BOD Attendees: Kim Brown, Brett Bultemeier, Faye Golden, Mike Helms, Jolene Hendrix, Sarah Kingsley-Richards, James Kopco, Katie Moore, Kimberly Tate, Sonja Thomas

General Membership Attendees: Andrea Alemanni, Gary Bahr, Dana Beegle, Stephanie Blevins Wycoff, Rachel Bomberger, Wayne Buhler, Brian Clark, Ed Crow, Richard Dickinson, Daniel Frank, Lawrence 'Fudd' Graham, Sharon Gripp, George Hamilton, Patricia Hastings, Dean Herzfeld, Sarah Hirnyck, Ronda Hirnyck, Tamara James, Sharon Jones, Charles Luper, Bob Mann, Eugene Merkl, Cheryl Ogle, Carrie Padgett, Greg Puckett, Sarah Racine, Don Renchie, Kerry Richards, Ples Spradley, Stephen Vantassel, Whitney Weaver, Jennifer Weber, Jennifer Weisbrod, Nancy Westcott, Wendy Sue Wheeler, Michael Wierda, Dan Wixted

Non-member Attendees: Molly Vagle, Beverly Catchot, Eric Gjevre, Patrick Jones, Matthew Kohan, Roger Pocock, Asia Shorter, Courtney Spinks

Agenda and Minutes

GOVERNANCE

- 1. Call to Order [Faye Golden]**
- 2. Roll Call and Determination of Quorum [Sarah Kingsley-Richards]**
 - a. *By-Laws ARTICLE III - Section 6. Quorum. Those members present in person or by proxy shall constitute a quorum at any meeting of the Association which is duly called pursuant to the provisions of these By-Laws, unless otherwise specified in these By-laws.*
- 3. Approve Minutes from July 20, 2021 General Membership Meeting**
 - a. Motion by Kim Brown to accept minutes as presented. Seconded by Brett Bultemeier. Motion passed.
- 4. Treasurer's Report [Sonja Thomas]**

Discussion:

 - a. See attached. \$105185.71 TOTAL BALANCE.
 - b. NOTES: Account total had a net gain for the first time in recent records; Over \$35K raised in past year; Expenses all paid through donations; Expenses have been directed back into organization to encourage involvement; Membership total 207, numbers ebb and flow.
 - c. Please contact Sonja if considering running for Treasurer in the future.
 - d. Motion by Kim Brown to accept Treasurer's Report as presented. Seconded by Ed Crow. Motion passed.

AAPSE HIGHLIGHTS & DISCUSSION

- 5. Journal of Pesticide Safety Education**

Discussion:

- a. JPSE has decided to move forward to increase article submissions, expanding to five content area contributing editors assist in generating articles. It is easy to submit an article and JPSE is wide open to types of materials (doesn't have to be research). All articles are blind peer reviewed which is valuable to those seeking tenure. Authors do not have to be an AAPSE member to submit articles. Great avenue for Extension faculty to publish.

6. Committee Reports

Discussion:

- a. Have been submitted and distributed to members. Will be posted to the website.

7. AAPSE Website [Whitney Weaver]

Discussion:

- a. Update to the face of AAPSE per Strategic Plan. Communications Committee and BOD working with Slamdot to design the new site to be easy to navigate, have a members-only section, and an easier to navigate directory.
- b. Also working with Omega Digital to integrate membership record and listserv access and to eliminate the issue of institutions blocking the current Google Groups listserve system.
- c. See <https://www.tennesseepestcontrolassociationinc.com/> for a similar design, also by Slamdot.

NEW BUSINESS

8. Land Grant Universities and AAPSE Collaborations [Andrea Alemanni]

Discussion:

- a. Presentation: AAPSE strategic plan; map of land grant, 1890 and tribal institutions; existing collaborations within states; how AAPSE can better engage institutions. Idea of reaching out and expanding pesticide education and expanding AAPSE membership.

9. AAPSE participation, Mid-Year Membership Meeting, PACT, 2023 Annual Meeting [Jolene Hendrix]

Discussion:

- a. Looking for ideas for indicators of years in AAPSE that are easily distinguished at meetings and/or as a keepsake item. Suggestions for colored pins, nametag ribbons, and lanyards. Will follow-up as idea develops.
- b. AAPSE Mid-Year Membership Meeting (virtual) January 19, 2023. To include committee and region updates.
- c. PACT 2023 May 15th week; AAPSE will continue to participate in PACT planning; suggestions and participation are welcome. AAPSE also requested to participate in providing webinars prior to PACT; promotional opportunity for AAPSE. Reminder to include BOD and Professional Development Committee in webinar planning discussion.
- d. 2023 AAPSE Annual Meeting "Game On: The Power of Winning Together" July 24th week in Savannah, GA.

10. 2024 AAPSE Annual Meeting [Kimberly Tate]

Discussion:

- a. Jeff Edwards to host in Wyoming. Looking for Planning Committee members.

11. CTAG Manual Update Webinars [Brett Bultemeier]

Discussion:

- a. Will be holding webinars to determine who is working on what manual updates to reduce duplication of effort. AAPSE will be integral to leverage the experience of members in these areas. Will likely lead into PACT as well.

12. Label Mandated Training [Kim Brown, Brett Bultemeier, Jolene Hendrix]

Discussion:

- a. AAPSE needs to be included in the conversation about how label mandated training affects pesticide education, maintaining records, for PSEPS, SLAs, and industry. This will continue to be a challenge for our group as EPA continues in this direction and AAPSE needs to have a seat at the table.

- b. Label Mandated Training survey for CTAG being conducted by AAPSE to determine what label mandated training could and should look like for regulators, applicators, safety educators; who is responsible for what; what formatting is this training to take. Goal is to produce white paper to guide EPA advocating consistency and ease of delivery to applicators.
- c. NOTE: Issues & Evaluations Committee collects feedback from membership to prepare a collective voice on impacts such as this. It is critical that members provide comments when requested.

ANNOUNCEMENTS

13. AAPSE Retirements

Discussion:

- a. AAPSE recognizes the following retirements: Lois Cottingham, Mississippi State University; Mickey Taylor, University of Georgia; Vivianne Servant, Alberta Environment and Parks

14. AAPSE Awards

Discussion:

- a. AAPSE awards the following: AAPSE Professional Recognition Award -Evan Alderman, Iowa State University Pesticide Safety Education Program; AAPSE Professional Recognition Award -Brett Wells Bultemeier, UF/IFAS Pesticide Information Office & Tamara James, Florida Department of Agriculture and Consumer Services (FDACS); AAPSE Distinguished Achievement in Pesticide Safety Education Award -Ronda Hirnyck, University of Idaho Extension Pesticide Coordinator; AAPSE Fellow Award -Dr. Kerry Richards.
- b. Faye Golden bestows the AAPSE President's Award to Mary Centrella, Cornell; and Whiteny Weaver, Virginia Tech.
- c. AAPSE awards the following Lifetime Memberships: Carol Black, Washington State University; Dr. Lawrence "Fudd" Graham, Auburn University; Jan Hygnstrom, University of Nebraska; Dr. Don Renchie, Texas A&M AgriLife; Kristine Schaefer, Iowa State University.

CLOSING

15. Passing of the Gavel [Faye Golden and Jolene Hendrix]

Discussion:

- a. Gavel passed from President Faye Golden to President Elect Jolene Hendrix.
- b. 2022-2023 AAPSE Officers: Jolene Hendrix, President; Amanda Bachmann President-Elect; Sonja Thomas, Treasurer; Sarah Kingsley-Richards, Secretary; Faye Golden, Past President.
- c. Faye Golden recognized for her service as President. Kim Brown recognized as exiting Past President.

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- 16. **Adjournment:** Motion by Kim Brown to adjourn. Seconded by Faye Golden. Motion passed.
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Next General Membership Meeting: 01/19/23, 2:00pm CST, Mid-Year Meeting, Zoom teleconference

Next General Membership Meeting: July 2023, AAPSE Annual Meeting, Savannah GA



AAPSE Treasurer's Report for May 1- April 30, 2022

Expenses and Earnings

Dues & Gifts	\$ 24,953.05
Dividends	
Checking Account 09	\$ 10.42
AAPSE Savings Acct 01	\$ 36.16
Gifts Account 03	\$ 8.92
Certificates 22,31 &38	\$ 66.50
AAPSE Meeting Registration	\$ 11,930.00
Total Revenue	\$ 12,052.00

Expenses

Column1	Column2
Annual Meeting Expenses 2021	-1622.59
Awards Faye Golden Reimbursement	-163.61
Bingo Gift/Mug	-26.11
AAPSE Board Training Atlanta Expenses	-3868.07
AAPSE Board Training Atlanta Expenses	-1250
AAPSE Board Training Atlanta Expenses	-39.88
AAPSE Brochure update	-33.65
Christmas Cards EC Board	-27.47
Dean Hertzfeld	-944.64
Domain Name payments	-107.87
BAGMASTERS	-469.57
DOLLAR GENERAL	-2.18
ATLANTA CHALLENGE	-1400
Network Solutions Domain Name	-167.94
Network Solutions Domain Name	-107.87
Office Depot Board Training Supplies	-115.86
PCNameTag Annual Meeting Ribbons	-68.79
Election Runner	-36
AAPSE Board Training Atlanta Expenses Faye Reimbursement	-742.26
Faye Reimbursement Awards and shipping	-357.17
Jane Speaker Fee Denver	-750
Kroger Gift Card for Ashley MSU	-50
Marcus Robinson Board Training Speaker	-400
Speaker Board Training (Mark)	-1250
Mike Weaver Boxtail Replacement	-36.48
PO Box Renewal	-188
Postcards	-138.6
Presidents Dinner Annual Meeting	-500
Presidents Dinner Annual Meeting	-962.62
Presidents State of the Assoc	-2094.4
Reimbursement for Betsy Danielson	-50.46
Stamps	-5.5
Stamps	-11.6
Washington State Taxes	-10
Virtual Attendees Boxes	-1194.7
Virtual Attendees Boxes add on Annual Meeting 2021	-510

\$ (19,703.89)

Account Information

Account	Beginning		Net
	1-May	April 30	
Checking Account 09	19,888.04	28,634.89	\$8,746.85
AAPSE Savings acct 01	36105.66	36,141.82	\$36.16
Gift Account 03	1757.98	10,209.63	\$8,451.65
Certificate 22	3880.6	3,894.25	\$13.65
Certificate 31	10239.11	10,278.22	\$39.11
Certificate 38	3724.28	3,738.02	\$13.74
TOTALS	\$ 75,595.67	92,896.83	\$17,301.16

NOTE: COD 22, and 38 are for 12 months each, maturing on 01/16/23 and 05/12/23 respectively. COD 31 is for 13 months and mature date is 01/10/23

Membership Summary

Level	Total	Active	Renewal overdue
Associate	14	14	2
Full	118	114	9
Full 2 Year Membership	15	15	1
Full 3 Year Membership	30	30	1
Life	24	24	
Supporting	6	6	
Total	207	203	13

Current Balance as of July 15th **105,185.71**

2022 AAPSE Committee Reports

Articles of Incorporation and By-Laws Committee

Report by: Clyde Ogg -Chair

Members: Clyde Ogg, Chair; Kaci J. Agle-Buhl; Ed Crow; Joshua Francis; Tana Haugen-Brown; Sharon Jones, Rebecca Maguire; Philip L. Nixon; Jack Peterson; Jennifer Weber; Robert E. Wolf

Committee Purpose: This committee reads the articles of incorporation and by-laws documents. Members become experts in what they do (and do not) state. The members take note of any item that is unclear, inconsistent, or unworkable. Also, they identify areas where beneficial changes may be warranted.

Activities: Developed a Strategic Plan for this committee and submitted it to the Executive Committee.

Issues for Consideration: Consider comments received about our Strategic Plan, and update the plan as determined to be necessary. The committee also has some small, suggested edits to the By-Laws document to consider.

Auditing Committee

Report by: Andrew Thostenson

Members: Andrew Thostenson, Chair; Andrea Alemanni; Amanda Bachman

Committee Purpose: This committee audits the accounting records for the Association. Audits are conducted annually, at the national meeting.

Activities: We have reviewed the financial documents of the association as provided by Treasurer Sonja Thomas.

We found the finances of the association to be in order, without exception.

Issues for Consideration: none

Awards, Fellows, & Honorary Membership Committee

Report by: Sherman Takatori

Members: Sherman Takatori, Co-Chair; Ed Crow, Co-Chair; George Hamilton; Andrew Thostensen; Fred Whitford

Committee Purpose: The purpose of the Awards, Fellows, and Honorary Membership Committee is to solicit nominations for AAPSE awards and sends its recommendations to the Executive Committee.

Activities: Solicited the AAPSE membership for submissions for nominations for Awards, Fellows and Professional Recognition. Received the following nominations for 2022:

- AAPSE Fellow - 1 nomination
- Distinguished Achievement in Pesticide Safety Education - 1 nomination
- Distinguished Achievement in Certification - 1 nomination for two members
- Professional Recognition - 1 nomination

All nominations were reviewed by the committee and the recommendations were forwarded to the Executive Board.

Issues for Consideration: Simplifying the initial nomination process to identify qualified persons for awards prior to submission of support documents and letters of support.

Committee on Committees

Report by: Kim Brown

Members: Kim Brown, Chair; Joshua Francis

Committee Purpose: The main role of this committee is to serve as a liaison between the president and the chairs of all AAPSE committees, both standing and ad hoc, regarding routine business. This communication may be to relay requests for (and reminders regarding) reports, with schedules and deadlines. Contact may also be needed to request other information. For example, each committee is asked to produce (and maintain) a "job description" -- a short summary describing its mission and functions. A clear description of the committee roles and responsibilities will serve to remind existing chairs and members of their duties. It will also provide guidance for future committee chairs and members. Coordination and communication should help to ensure that plans are carried out and deadlines are met.

Activities: The committee did not meet

Issues for Consideration: none

Communications Committee

Report by: Whitney Weaver

Members: Whitney Weaver, Chair; Dana Beegle; Betsy Danielson; Marlene Larios; Sarah Racine; Shannah Whithaus; Stephanie Wycoff

Committee Purpose: The purpose of the Communications Committee is to improve the communication between the organization leadership, members, and prospective members.

Activities: The committee updated its name to reflect their purpose – from the Social Media Committee to the Communications Committee. The committee worked with AAPSE BOD to create a sitemap and draft new AAPSE Website using Slamdot. The committee also worked to support a future AAPSE newsletter, including researching mass email marketing tools and crafting a list of possible newsletter features. Our goal is for the newsletter to complement and support the website. Development will continue after the new website is finalized. We also have surveyed members regarding best means of communication when it comes to social media.

Issues for Consideration: none

Issues and Evaluation Committee

Report by: Jolene Hendrix

Members: Jolene Hendrix, Chair; Leslie Garcia; Kim Kelley-Tunis; Joanne Kick-Raack; Jamie Kopco; Mimi Rose; Michael Wierda; Dean Herzfeld and Dan Wixted resigned from committee 7/22

Committee Purpose: This committee is responsible for studying and developing position papers and analyses of pesticide legislative and regulatory issues and policies that affect the professional responsibilities of the Association's membership. The AAPSE President-Elect serves as Chair of the I&E Committee. Any AAPSE member may identify to the Chair of the I&E Committee an issue that the member thinks AAPSE ought to address. When doing so, the member should briefly outline pertinent concerns. When an issue is brought to the attention of the Chair, he/she will present it to the AAPSE Executive Committee for their assessment of whether AAPSE should, in fact, address the issue. Upon receiving approval to address the issue, the Chair will summarize the issue, send it out to all membership via the AAPSE ListServ and ask for volunteers to serve on the I&E Committee for that specific issue. For some issues, regional representation, as well as participation by CES, SLA, and private organizations may be desirable. However, the key determining factor will be who is really interested in contributing. In some cases, the Chair will serve as the principal framer of the AAPSE response, but in many cases, another member will be asked to take on the principal role. When a response has been drafted by the Committee, the Chair will submit the response to the AAPSE Board of Directors for their review and approval before finalizing and sending the letter.

Activities:

- 9/8/2022- I&E requested feedback and comments from membership regarding: Sulfuryl Fluoride Draft Interim Re-Entry Mitigation Measures (EPA-HQ-OPP-2009-0136-0105)
- 9/23/22- I&E provided comments to EPA's Sulfuryl Fluoride Draft Interim Re-Entry Mitigation Measures (EPA-HQ-OPP-2009-0136-0105)
- 7/20/22- Will request membership comments to EPA's Agency Information Collection Activities; Proposed Renewal and Request for Comment; Soil and Non-Soil Fumigants Mitigation

Pursuant to PRA section 3506(c)(2)(A) (44 U.S.C. 3506(c)(2)(A)), EPA specifically solicits comments and information to enable it to: 1. Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the Agency, including whether the information will have practical utility.

The PRA burden activities discussed in this ICR include: registrant activities to develop and implement training for fumigators in charge of fumigations, develop and disseminate safety information for handlers, develop and implement community outreach and education programs, and develop and implement first responder training; and labeling activities for fumigant products; including user posting requirements concerning fumigant applications around the use site, providing notice of soil fumigant applications to applicable states, preparing a Fumigant Management Plan (FMP) and Post-Application Summary (PAS) as needed, participating in an EPA-approved fumigant training program, and disseminating fumigant safe handling information to handlers.

Issues for Consideration: none

Membership/Public Relations Committee

Report by: Gene Merkl and Sharon Gripp; EC Liaison Sonja Thomas

Members: Gene Merkl, Co-Chair; Sharon Gripp, Co-Chair; Sonja Thomas, EC Liaison; Amanda Bachmann; Lois Connington; Melanie Forti; Jon Johnson; Chrissy Kaminski; Jessica Lenker; Lynn Van Maaren; Sam Polly; Whitney Weaver; Jennifer Weisbrod; Nancy Westcott

Committee Purpose: The purpose of the Membership and Public Relations Committee is to support and facilitate promotion of the Association and its members and ways to maintain and increase membership.

Activities:

- Gene Merkl agreed to serve as the Co-chair with Sharon Gripp.
- Several full committee meetings were held.
- New Member Welcome Packet has been completed. We received approval from the EC to purchase a welcome gift (such as a lapel pin) and a paper folder with the AAPSE logo. The Welcome Packet contains a Letter, Committee Listing, and Membership brochures.
- Sharon, Sonja, and Gene participated in the Board of Directors Orientation in January 2022 and later developed a Strategic Plan with our committee.
- Much work was done on pre-planning a 2-to-3-day New Member Orientation Workshop. However, after assessing the full cost of hosting a meeting with little cost to the participants, the decision was made to postpone for another year in order to seek some supplemental funding through professional development grants and donations.
- Finished a new Membership Renewal brochure.
- Began work on a Recruitment letter.

Issues for Consideration:

- Status on approval of spreading out some of this committee's public relations responsibilities to other committees that seem to be better fit.
 - Seek help on securing supplemental funding for New Member Orientation Workshop and setting a date (giving at least 1-year to plan) so timeline can be established.
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Nominations/Elections Committee

Report by: Jack Peterson

Members: Jack Peterson, Chair; Kim Pope Brown; Mimi Rose; Mary Centrella; Ples Spradley; Sharon Jones

Committee Purpose: To solicit and find members two members to run for the various board members: President Elect, Secretary and Treasurer. We are called Nominations and Elections, but due to all of the electronic wizardry we have these days. The actual vote is run through the secretary and the electronic election tool.

Activities: Solicit and explain what the various position do within the organization to try and peek folk's interest in running for a position.

Issues for Consideration: There were a lot of "next year I will run" from people contacted this year. This is our organization and help is needed to run it. It is a small organization and it is a great way to get your feet wet in playing a bigger role. Surprise there is nothing hidden behind the curtain, we just need people with ideas, an ability to communicate and a little bit of time. Please consider putting your name in for one of the positions. (There will be a sign up sheet at the table and sincerely hope that all of you "next year" folks will consider signing up.)

Professional Development Committee

Report by:

Members: Becky Maguire, Chair; Rachel Bomberger; Frank Bright; Travis Cleveland; Bryan Gueltig; Tana Haugen-Brown; Caroline Kirby; James Kopco; Cheryl Ogle; Megan Parker; Carlos Quesada; Ples Spradley; Stephen Vantassel; Michelle Wiesbrook

Committee Purpose: The AAPSE Professional Development Committee is designed to provide AAPSE members with useful tools and resources to enhance their professional careers. The committee works closely with the board of directors to identify needs and focus resources to serve AAPSE members.

Activities:

Issues for Consideration:

