

AAPSE BOD Meeting, 03/24/22, 12:00pm-1:13pm CST, Zoom teleconference

Meeting called by Faye Golden, recorded by Sarah Kingsley-Richards

BOD Attendees: Amanda Bachmann, Kim Brown, Brett Bultemeier, Faye Golden, Mike Helms, Chrissy Kaminski, Sarah Kingsley-Richards, Katie Moore, Kimberly Tate, Sonja Thomas

Ex Officio: Patrick Jones (AAPCO)

Guest: Becky Maguire, Sherm Takatori

Agenda and Minutes

1. Call to Order [Faye Golden]

2. **Introductions:** New Ex Officio member for AAPCO is Patrick Jones, North Carolina Department of Agriculture & Consumer Services, immediate past president of AAPCO.

3. Treasurer's Report [Sonja Thomas]

Discussion:

- a. No full report prepared. Invoices paid for postage, pins, Mark DiNuzio (strategic plan consultant)
- b. Pins received, 300 membership, 100 lifetime.

OLD BUSINESS

4. Committee/Regional Representative Strategic Plans

Discussion:

- a. Final drafts due April 8th.
- b. Mark DiNuzio preparing a document summary available for April meeting.

5. New Member Orientation [Amanda Bachmann and Brett Bultemeier]

Discussion:

- a. Development meeting determined that proposed in-person program has potential to be a bigger project, not a one-time training.
- b. New working title: "AAPSE Certification & Training Academy: all things rules, regulations, certification, and training for educators, SLAs, tribal facilitators, and industry professionals". ACTA acronym?

Action Items:

- Reevaluate member feedback survey to assess programming needs.
- Send survey before annual meeting. Discuss at meeting.

Person Responsible:

Brett, Amanda, Sonja,
Gene, Sharon

Deadline:

6/23/22

6. Nominations Committee Update

Discussion:

- a. Continuing to reach out for nominations.

7. 2022 AAPSE Annual Meeting [Kimberly Tate]

Discussion:

- a. Speakers and tours are being confirmed. Hotel confirmed including government rate (with ID). AV equipment being supplied by BOD. Tours being finalized: Erie Canal, Audubon, winery, Niagara Falls. Sponsors being sought. Registration fees in \$200 range. Considering including tours in registration fee vs. separate charge. No virtual option.
- b. Request to move board meeting later Monday, 4pm or later, to accommodate travel.
- c. Speaker expenses discussed: Laurie Hazard \$3500 fee + travel costs, Bob Mann travel costs + registration fees.

d. Motion by Mike Helms to accept speaker expenses. Seconded by Kimberly Tate. Motion passed.

Action Items:

- Book speakers
- Build and launch registration page

Person Responsible:

Jolene, Becky
Faye, Sonja, Sarah,
Whitney

Deadline:

4/8/22
4/8/22

NEW BUSINESS

8. Awards, Fellows, and Honorary Membership Committee [Sherm Takatori]

Discussion:

- a. Initial request for award nominations has been sent. Can contact committee to facilitate nominations.

Action Items:

- Promote, forward nomination requests

Person Responsible:

Regional reps

Deadline:

4/28/22

9. Professional Development Committee Update [Becky Maguire]

Discussion:

- a. Working with planning committee national meeting. Webinar planned for June on JPSE with Mike Weaver.
- b. Seeking volunteers to share information for webinar in fall/winter. Always looking for ideas and people in AAPSE willing to present a webinar.

10. Other New Business: AAPSE website refresh, retesting survey

Discussion:

- a. Slamdot meeting to discuss options for AAPSE website refresh. Excited for possibilities from initial consult for better look, functionality, maintenance assistance. May be decisions to present to board. New site launch anticipated prior to annual meeting in July.
- b. NPMA interested in assessing retesting requirements/restrictions across states, requesting AAPSE partner with AAPCO to administer. Agreement that data would be useful to AAPSE. No consensus to participate constructing survey. Simple to send prepared survey to reach broader audience who can answer. Coordinate with upcoming CTAG and AAPCO surveys.

11. Adjournment [Faye Golden]

Next BOD Meeting: 4/28/22, 12:00noon-1:00pm CST, Zoom teleconference

Next BOD Meeting: 5/26/22, 12:00noon-1:00pm CST, Zoom teleconference

Next BOD Meeting: 6/23/22, 12:00noon-1:00pm CST, Zoom teleconference

