

# AAPSE EC/BOD Minutes

9/25/17

10:00-11:45am Central

Zoom teleconference

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**Meeting called by:** Kerry Richards

**Type of meeting:** Executive Committee (EC)/Board of Directors (BOD)

**Recorded by:** Betsy Buffington

**Attendees:** EC: Kim Pope Brown, Betsy Buffington, Don Renchie, Sonja Thomas  
BOD: Travis Cleveland, Faye Golden, Pat Hastings, Rachel Maccini, Frannie Miller, Ples Spradley, Jolene Warnke-Roszel  
Others: Chris Geith, Tom Smith

## *Minutes*

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**Agenda item:** 1. EPA Grant Award Updates **Presenter:** Chris Geith and Tom Smith  
a. eXtension PSEP Funding  
b. Field Meetings Implementation Grant

### **Discussion:**

1a. Chris Geith with eXtension provided a brief update on the EPA Pesticide Safety Education Funds Management Program (PSEFMP). This is the cooperative agreement to support extension educators. eXtension is in the process of hiring a project manager for the PSEFMP. By invitation of eXtension, the National Pesticide Safety Education Center (NPSEC) is an unfunded partner with eXtension to support PSEPs and advise eXtension. More details and an RFA should be available soon. For more information, please read the NPSEC press release and contact Chris Geith at [christinegeith@extension.org](mailto:christinegeith@extension.org) or 517-381-0392.

1b. Tom Smith with NPSEC provided a brief update on the Field Meeting Implementation Grant, which was submitted through Michigan State University (MSU). MSU has been in conversations with finalizing an agreement with EPA but there has been no award announcement at this time.

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**Agenda item:** 2. Member Request for EC consideration **Presenter:** Don Renchie

### **Background:**

An anonymous request was received by the EC at the National AAPSE meeting in July 2017 expressing concerns regarding the potential conflict of interest due to overlap in AAPSE and NPSEC leadership. The request asked that guidelines be proposed, if any are necessary, to protect the interests of AAPSE, its Board of Directors, and members who take on leadership roles with NPSEC. In August 2017, Tom Smith, AAPSE member and NPSEC Executive Director sent a letter of response to Don Renchie. The EC discussed the issue and tabled it to the September 25, 2017 EC/BOD meeting.

### **Discussion:**

Don Renchie and Kim Pope Brown discussed the request and asked for input from the EC/BOD. Questions discussed included:

- What committee should be in charge of resolving the concerns expressed?
  - Bylaws, Issues and Evaluations, or appointment of an Ad-Hoc committee; and,

- Does this issue need to be discussed by the entire AAPSE membership – if so, when? The BOD and EC were in agreement that
  1. This needs to be a fully transparent process and needs to be vetted thoughtfully and thoroughly, and
  2. Guidance for current and future AAPSE leadership should be developed and clearly defined.

Members of the BOD stated that they needed more time to read and digest this information. Don Renchie moved to table this discussion until the next EC/BOD meeting, October 30, 2017 to give BOD members more time to read and understand and digest this information. Faye Golden seconded. Motion carried.

Action items	Person responsible	Deadline
✓ Put AAPSE/NPSEC conflict of interest discussion on agenda for October 30, 2017 EC/BOD meeting	Kerry Richards	10/17/17

**New Agenda item:** 3. Committee Memberships **Presenter:** Betsy Buffington

**Discussion:**

The EC reviewed and confirmed AAPSE committee chairs. Betsy Buffington emailed all committee chairs requesting they review the committee’s “job responsibilities” and confirm committee members by October 31, 2017.

**Agenda item:** 4. Issues and Evaluations Committee **Presenter:** Kim Pope Brown

**Discussion:**

Kim Pope Brown has been asked by several AAPSE members to develop an AAPSE statement on Dicamba training and provide it to EPA. Ples Spradley provided some background on Dicamba issue and stated that AAPSE should discuss whether or not it wants to issue a statement to EPA or others regarding the issue of education programs to pesticide applicators as a reason for the 2017 Dicamba drift complaints. Ples Spradley moved to have the Dicamba issue go to the Issues and Evaluations committee. Seconded by Kim Pope Brown. Motion carried.

Action items	Person responsible	Deadline
✓ Identify Issues and Evaluations committee members and discuss concerns regarding Dicamba/applicator training.	Kim Pope Brown	10/6/17
✓ Bring the committee’s recommendations back to the EC/BOD for consideration of next steps.	Kim Pope Brown	10/30/17

**Agenda item:** 5. 2018 Meetings **Presenter:** Kerry Richards

- a. Separate AAPSE meeting from the PACT meeting
- b. 9<sup>th</sup> International IPM Symposium

**Background:**

5a. Indications from EPA Headquarter are that funding from the Field Meetings Implementation grant will be available. Wayne Buhler has indicated interest in hosting the PACT 2018 meeting in North Carolina. Darrell Hensley with the Southern Region has requested to piggy-back the Southern Region Meeting onto PACT 2018. AAPSE Western Region board members have proposed to include an AAPSE national meeting in conjunction with the Western Regional meeting to be held in Montana in 2018. The question was raised regarding AAPSE member’s willingness to attend two meetings in the same calendar year,

due to limited travel funds. It was noted that holding a meeting in the spring and again in the fall would mean they would be in different fiscal years, which may help with travel budgeting. Pat Hastings moved to send a survey out and get the membership's feedback. Seconded by Jolene Warnke-Roszel. Motion carried.

5b. Kerry Richards discussed plans for AAPSE to chair a breakout session at the 9<sup>th</sup> Annual IPM Symposium meeting, to be held March 19-20, 2018 in Baltimore, MD. Kerry Richards, Ronda Hirnyck, and Becky Maguire submitted the proposal, "Building partnerships to provide pesticide safety education as part of an IPM program." AAPSE members will be invited to speak and to answer the question of how to build better partnerships between IPM and PSEPs.

Action items	Person responsible	Deadline
✓ 5a. Send EC/BOD survey questions so they can comment on questions.	Kerry Richards	9/29/17
✓ 5a. Send out survey to AAPSE membership asking if they want AAPSE meeting separate or at same time as PACT 2018 and if membership would be willing to travel to multiple meetings.	Kerry Richards	10/1/17

**Agenda item:** 6. Webpage **Presenter:** Kerry Richards

**Discussion:**

Kerry Richards is seeking comment on the new AAPSE website. Once comments are received the EC/BOD can discuss the website and decide how to move forward with the re-launch, hopefully in November. The EC also needs to determine approval for AAPSE secretary to post minutes and make changes as necessary.

Action items	Person responsible	Deadline
✓ Send EC/BOD new AAPSE website URL for comments.	Kerry Richards	10/17/17
✓ Speak to Mike Weaver about administrative approval for Betsy Buffington, AAPSE secretary, to add and update content on AAPSE website.		

**Agenda item:** 7. Communications **Presenter:** Kerry Richards

**Discussion:**

Kerry Richards will publish a monthly "Presidents Post" following each AAPSE EC/BOD meeting along with the minutes and will also post when pressing issues arise. Kerry Richards also discussed using Basecamp to help EC, BOD, and/or committee chairs organize and share information.

Action items	Person responsible	Deadline
✓ Demonstrate Basecamp at next EC/BOD Meeting.	Kerry Richards	10/30/17

**Agenda item:** 8. Future Meetings **Presenter:** Kerry Richards

**Discussion:**

Kerry Richards announced that EC meetings without the BOD will only be held when an issue needs to be discussed before it goes to the BOD or other time sensitive issues arise. EC/BOD meetings will be held the last Monday of each month. Kerry Richards also discussed the EC's suggestion of allowing 10

minutes for comments at the beginning of each meeting for AAPSE general membership to provide input or ask questions.

<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
✓ Add general membership attendance at EC/BOD meetings to October EC/BOD meeting.	Kerry Richards	9/29/17

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Don Renchie moved to adjourn the meeting. Seconded by Ples Spradley. Motion carried.

**Next EC/BOD meeting: 10/30/17**

September 24, 2017

**For Immediate Release:** The National Pesticide Safety Education Center (NPSEC) is partnering with eXtension and the US Environmental Protection Agency (USEPA), and will provide advice and in-kind support for the implementation of the EPA Pesticide Safety Education Funds Management Program (PSEFMP). This partnership was made possible with funding provided through a cooperative agreement with the EPA, Office of Pesticide Programs, Certification and Worker Protection Branch. The cooperative agreement is funded at \$1,500,000 for the first year, with up to \$1,000,000 for each of the four remaining years, and is expect to award up to \$5,500,000 over the five-year funding period.

The primary role of NPSEC is to lead Objective 2 of the grant, which will focus on professional development for the national system of extension Pesticide Safety Education Programs (PSEPs). This effort will include:

- the **creation and leading of an advisory group**, co-chaired with eXtension, that sets quality standards and a review process for educational materials;
- **training for PSEP Coordinators** in topics related to improving educational material and delivery ; and
- support for the **pesticide safety education resources** development at the state and territory level, and the **expansion and dissemination of** these materials for use by PSEPs on a regional and national basis.

NPSEC will also assist eXtension to develop a streamlined set of processes and procedures to award funds to PSEP's and to allow efficient reporting of outcomes and deliverables. This will be accomplished while gathering valuable feedback and evaluations used to gauge the ongoing resource and educational needs of PSEPs and their stakeholders.

This partnership and these grant funds are part of an overall effort by NPSEC, eXtension and EPA to help enhance the sustainability and educational capacity of extension PSEPs.

For more information, contact Tom Smith, Executive Director, by e-mail at [smitht48@msu.edu](mailto:smitht48@msu.edu) or by phone at 517-202-3019.

#### **About the National Pesticide Safety Education Center**

The National Pesticide Safety Education Center seeks to strengthen the national system of university extension Pesticide Safety Education Programs by improving the quality, consistency, and accessibility of educational offerings, promoting collaboration and leveraging of educational resources and learning assessment tools, and increasing revenue generation. The Center has received start-up funding from CropLife Foundation and crop protection companies BASF, Bayer, Dow AgroSciences, DuPont, and Syngenta.

