

# AAPSE EC/BOD Minutes

12/18/17

10:00-11:07 am Central

Zoom teleconference

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**Meeting called by:** Kerry Richards

**Type of meeting:** Executive Committee (EC)/Board of Directors (BOD)

**Recorded by:** Betsy Buffington

**Attendees:** EC: Betsy Buffington, Kim Pope Brown, Kerry Richards  
BOD: Travis Cleveland, Faye Golden, Rachel Maccini, Ples Spradley, Mike Wierda

## *Minutes*

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**Agenda item:** 1. Development of Conflict of Interest Policy Update **Presenter:** Kerry Richards

**Discussion:** Kerry Richards appointed Don Rennie to chair an ad-hoc conflict-of-interest policy committee. Don Rennie will ask for members to serve on this committee. He will then bring back the newly developed policy for review at the January 28, 2018 AAPSE EC/BOD meeting.

**Agenda item:** 2. Request for input on AAPCO C&T rule letter of concerns **Presenter:** Kim Pope Brown

**Discussion:** Kim Pope Brown suggested that with the recent EPA press release to revise certain aspects of the Certification & Training (C&T) rule, that she reach out to AAPCO and see where they stand now. Then she will put together a committee for AAPSE to move forward.

Action items	Person responsible	Deadline
✓ Contact AAPCO.	Kim Pope Brown	1/15/18

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**Agenda item:** 3. EPA/AAPSE call to discuss C&T WPS details **Presenter:** Kerry Richards

**Discussion:** Kerry Richards and Nancy Fitz coordinated a teleconference to discuss EPA's rulemaking to revise certain aspects of the Worker Protection Standard (WPS) and C&T rules. The teleconference is planned for Thursday, January 4<sup>th</sup>, 2018 from 2:30-3:00 pm.

Action items	Person responsible	Deadline
✓ Contact Nancy Fitz to finalize date/time for teleconference. Confirmed.	Kerry Richards	12/20/17

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**Agenda item:** 4. EPA funding to States update **Presenter:** Kerry Richards

**Discussion:** Any questions or concerns regarding the process for funding should go directly to Tira Adelman. As of December 15<sup>th</sup>, 46 applications were started/in process and 4 were cleared through the system and submitted to the committee for review.

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**Agenda item:** 5. EPA field meetings implementation update **Presenter:** Kerry Richards

**Discussion:** The EPA Field Meetings Implementation Grant is not yet official but plans are being made for PACT 2018. Tentative Date: Week of August 12, included in Hold the Date email sent 12/19.

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**Agenda item:** 6. AAPSE liaison to NPSEC board **Presenter:** Kerry Richards

**Discussion:** NPSEC is transitioning to a formal Board of Directors, effective January 1, 2018. The board structure will include eight PSEP coordinators (or representatives of PSEP programs), two registrants, and one liaison each from AAPSE, APSCRO, and AAPCO. Kerry Richards will send out a solicitation for an AAPSE liaison to the NPSEC board.

Action items	Person responsible	Deadline
✓ Send solicitation to entire AAPSE membership for AAPSE liaison to NPSEC board.	Kerry Richards	12/20/17

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**Agenda item:** 7. Issues and Evaluations committee update **Presenter:** Kim Pope Brown  
a. Dicamba  
a. Science based decision making

**Discussion:** Kim Pope Brown reported that she emailed the AAPSE membership requesting volunteers to work on the Dicamba and science-based decision making issues as part of the Issues and Evaluations Ad Hoc committee. She has had much interest to date. She will be appointing chairs soon for each one of these issues.

Action items	Person responsible	Deadline
✓ Appoint chairs to Issues and Evaluation Ad Hoc committees for Dicamba and science based decision making.	Kim Pope Brown	1/15/18

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**Agenda item:** 8. New AAPSE regional reps **Presenter:** Kerry Richards

**Discussion:** Travis Cleveland reported that the North Central Region has two strong candidates and voting is currently open. Faye Golden with the Southern Region stated that they also have two strong candidates and that voting ends on December 22. The Northeast region is currently seeking nominations.

Action items	Person responsible	Deadline
✓ Send election results to Betsy Buffington and carbon copy Kerry Richards.	Current Regional Directors	12/31/17

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**Agenda item:** 9. Future meetings **Presenter:** Kerry Richards  
a. PACT/AAPSE  
b. Allowing 10 minutes for AAPSE member comments

**Discussion:** 7a. Kerry Richards will be sending out a hold the date email for the 2018 PACT meeting. There will be time set aside for AAPSE full and EC/BOD meetings at the PACT meeting.

7b. Kerry Richards discussed the EC's suggestion of allowing 10 minutes for comments at the beginning of each meeting for AAPSE general membership to provide input or ask questions. Faye Golden and Travis Cleveland will work on a process to allow membership input at AAPSE EC/BOD meetings.

<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
✓ Send hold the date email for 2018 PACT meeting.	Kerry Richards	12/20/17
✓ Set up time to meet with Betsy Buffington about upcoming EC/BOD meeting two weeks prior to each meeting.	Kerry Richards	1/8/17
✓ Discuss process of allowing membership time at beginning of EC/BOD meetings at January 29 EC/BOD meeting.	Faye Golden	1/29/18

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**Next EC/BOD meeting: 1/29/18**