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| **AAPSE General Business Meeting Minutes-**  **July 2017 Fargo Meeting** | | |
| 7/25/2017 | 8:45 am CT | AAPSE Nat’l Wkshp Fargo, ND |
| Meeting  called by | Dr. Don Renchie |  |
| Members Present | See attached AAPSE meeting attendees  Participating via ZOOM: Tonita Clark, Nancy Fitz, Mike Helms, Darrell Henley, Drew Martin, Jack Peterson, Richard Pont, Mike Raub, Leo Reed, Jennifer Weber | |
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| **1. Call to Order** | | |
| Discussion | * Business meeting minutes from 9/6/2016 were approved. * George Hamilton motioned for approval; Carol Black seconded. * Membership present voted for approval with no nays. | |

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| **2. Treasury Report** | |
| Martin | * Current total balance is $74,196.29. See attached Treasurer’s report * Workshop fees have not been processed. * Lost 29 active members but gained 25 new members * Running for AAPSE office should not be dependent on having the funds to travel and participate in AAPSE functions. There is money available for all officers. * George Hamilton representing the Audit committee stated the books were found to be in order. * Treasurer report motioned for approval (Kaci Buhl); seconded (Faye Golden); membership approved with no nays.   October 2, 2017  Addendum to the AAPSE meeting minutes, July 25, 2017, Fargo ND.  Kerry H. Richards, President  Betsy Buffington, Secretary  Carol Ramsay-Black, AAPSE fellow, has agreed, per email correspondence dated September 29, 2017 and retained on file, to remain an account holder along with Sonja Thomas, AAPSE Treasurer, on all AAPSE accounts maintained by the Washington State Employees Credit Union. |

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| **3. Spearphishing Attempts** | |
| Martin | * Received an email from someone claiming they needed reimbursement from AAPSE. * Email was camouflaged to look like it came from AAPSE President * Reminder that there is no reimbursement without receipts. * Is there concern with having contact information for members on the website including email that could increase these spearphishing attempts? * Issue for the Membership committee to look into how to limit the potential of spearphishing (Pope Brown) |

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| **4. Old Business** | |
| **AASPE Logo Policy** | |
| Discussion | * Is the logo TM or copyright? What do we need to do? * We need to layout the terms of use of the logo (Herzfeld) * Legal Zoom can help with paperwork for branding (Nancy Westcott) * EC will pursue registering the AAPSE trademark and establishing a draft logo policy if necessary. |
| **AAPSE Participation in AAPCO, PPDC, SFRIG** | |
| Discussion | * Critical for AAPSE to be at the table with EPA to listen and address issues * Kerry Richards attended AAPCO and SFRIG * PPDC representative will be announced soon * Richards will forward all AAPCO meeting notes to AAPSE listserv. |

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| 1. **New Business** | |
| **New Website** | |
| Weaver | * AAPSE website will be moving to an external host, Wild Apricot * New host will allow for rapid updating and more robust membership management * Cost is $40/month * See attached handout * Website is currently in transition |

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| **Update on EPA funding** | |
| Don Renchie and Kevin Keaney | * Distribution of funds   + Grant has been awarded but waiting for approval before announcement   + 3 years of fee money (PRIA) in grant * Meeting Management   + Grant has been awarded and waiting for approval before announcement |
| **Issues and Evaluations committee** | |
| Renchie | * Kim Pope Brown is now the committee chair. * EC received an anonymous concern and issue has been put forward to the committee. |
| **Concern brought forward by Dan Wixted: With change in Federal administration and with changes in EPA, is the decision making process regarding pesticides changing?** | |
| Discussion | * Process has been science-based but applicator and other audiences have voiced concern since new EPA and Federal administration dismisses science. * Is the process changing? * Is there a lack of confidence in the current science being used? * This concern should be brought forward to PPDC (Carol Black). * Take the opportunity to make the point to EPA on how vital science-based information is for decision making and education (Amy Brown). * Let the membership know what the status is for evaluation of pesticides is even if it has not changed. Would like a 3rd party confirmation of EPAs policies. (Dan Wixted). * Communicate and work with SLA partners as well (Don Renchie) |
| **9:34 am AAPSE Business on hold until 7/26/2017** | |

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| **AAPSE Business Meeting Continuation July 26, 2017 at 11:35 am** | |
| **Committee Reports** | |
| **Membership Committee** | |
| Kaci Buhl | * Sonja Thomas and Dean Herzfeld are committee co-chairs * Program areas include:   + Promote awards   + Promote AAPSE   + Recruit/Welcome new members |
| **Awards Committee** | |
| Carol Black | * Recruited a new member * Work with membership committee to make sure that award winners are officially announced and a press release created * Encourage all members to nominate people for awards including self-nomination * Discussed holding a party or something for Goal 1 states |
| **Issues and Evaluations Committee** | |
| Kim Pope Brown | * If you have an issue please bring it to the EC and they will bring it forward to the committee |
| **Professional Development Committee** | |
| Becky Maguire | * Welcomed five new members * Want to develop goals for committee * Always open to ideas from membership about what you want to learn/hear about * Webinars might be a great way to deliver information from outside speakers to entire membership * Want to increase communication with membership |

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| **Bylaws and Auditing Committees** | | |
| Betsy Buffington | * Bylaws committee has two members * Auditing committee still need new members | |
| **Officers and Passing of the Gavel** | | |
| Don Renchie | | * Acknowledge the Board of Directors * Acknowledge service of officers leaving positions * Welcome new officers   + President – Kerry Richards   + President-Elect – Kim Pope Brown   + Treasurer – Sonja Thomas   + Secretary – Betsy Buffington |
| **New President Welcome** | | |
| Kerry Richards | * Going to strive to create open communication with EC, Board of Directors, and membership * Will hold quarterly meetings and open to all members * Keep up the momentum for the committees * Wayne Buhler has volunteered to host the next AAPSE National Workshop in North Carolina if there is to be one. | |

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| **Meeting adjourned at 12:15pm CT (motioned by Kim Pope Brown; seconded by Dean Herzfeld; no members opposed).** |