

# AAPSE General Business Meeting Minutes

9.9.2016

8:00 am ET

AAPSE Nat'l Wkshp Roanoke, VA

Meeting called by

Dr. Don Renchie

Members Present

EC: Becky Maguire, Drew Martin, Kerry Richards, Mike Weaver  
BOD: Linda Johns, John Stone, Travis Cleveland, Pat Hastings,  
Others: Amy Bowser, Cecil Tharp, Susan Terwilliger, Tonita Clark, Carol Black, Jack Peterson, Ed Crow, Sharon Gripp, Jessica Stribelen, Betsy Buffington, Andrew Thostenson, Mike Wierda, Faye Golden, Amanda Bachmann, Wendy Sue Wheeler, Dean Herzfeld, Pat Hipkins, Jolene Roszel, Tracey Harpster, Jessica Lenker, Carol Somody, Stephanie Blevins, Joshua Francis, Gene Merkl, Holly Gatton, Laurie Gordon, Micah Raul, Rachel Parson, Wayne Buhler, Carroll Moseley, Candace Bartholomew, Kristine Schaefer, Michelle Wiesbrook, Kaci Buhl, Kim Pope, George Hamilton, Sherman Takatori, Lindsay Thomen

## 1. Call to Order

Discussion

- Business meeting minutes from 8/2/2015 were approved.
- Kim Pope motioned for approval; Linda Johns seconded.
- Membership presented voted for approval with no nays.

## 2. Treasury Report

Martin

- Current total balance is \$76,921.19. See attached Treasurer's report
- Workshop fees have not been processed.
- Currently have 201 members
- With current cash flow and membership numbers should be back to current balance by 2018.

## 3. Bylaws change and membership dues

Discussion

- Bylaws have been changed and posted on website.
- Website needs to better reflect new membership bylaws to help attract new members. (Buffington)
- Current members dues are \$50 for full membership and low end in comparison to other organizations. Approximately ½ of membership dues paid by employer (Martin, see attached sheet for due comparison).
- Increase in membership dues does not have to be voted on by membership. (Weaver)
- Discussion on membership dues increase should be saved until travel duties and travel policy are discussed for EC.

4. Committee Reports		
<b>Nominations Committee</b>		
Discussion	<ul style="list-style-type: none"> <li>• Recruitment for executive officers will start in January 2017.</li> <li>• Travel for executive officers especially President and President-Elect can be a financial burden and an impediment to recruitment.</li> <li>• Thostenson estimates about \$10,000 a year for travel as AAPSE President.</li> <li>• One reason for establishment of AAPSE was for pesticide safety to be at the table. Recent years AAPSE presence has not been seen. AAPSE should not lose this opportunity and needs to have a voice. (Herzfeld)</li> <li>• Recommendation to EC that a committee be formed that will outline in greater detail, than the Bylaws, the expectations of the EC members. This will allow for travel costs to be estimated and made a budget item. (Pope).</li> <li>• Need to do quickly with C&amp;T rule changes coming</li> <li>• Motion by Carol Black – Establish a committee to discuss the responsibilities for executive leadership and report back to EC and BOD 40 days. <ul style="list-style-type: none"> <li>○ Betsy Buffington seconded</li> <li>○ Membership at meeting voted and passed</li> </ul> </li> </ul>	
<b>Action Item</b>		
Establish a committee to discuss responsibilities of officers with regard to travel and make a policy recommendation	Executive Committee	October 1, 2016
<b>Awards Committee</b>		
Discussion	<ul style="list-style-type: none"> <li>• Committee sent out solicitations for awards and were presented at AAPSE National Workshop</li> </ul>	
<b>Issues and Evaluation Committee</b>		

Discussion	<ul style="list-style-type: none"> <li>• AAPSE comment for C&amp;T rule changes was written and submitted; comments are posted on AAPSE website.</li> <li>• Comment was written to reflect all membership when each state has individual challenges</li> <li>• Bring any comments or concerns to Kerry Richards</li> <li>• CTAG has had a conference call but is currently not active due to EPA not having a mechanism for funding meetings. Once EPA puts out the RFP again and it is funded, CTAG should start meeting.</li> </ul>
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**Professional Development Committee**

Discussion	<ul style="list-style-type: none"> <li>• Becky Maguire was appointed interim head of committee until the AAPSE National Workshop.</li> <li>• Committee needs a new leader.</li> </ul>
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**Action Item**

Committee could use new members and PD committee a new head of committee	Executive Committee	January 2017
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**5. Lifetime Membership Nominations**

Discussion	<ul style="list-style-type: none"> <li>• Lifetime membership is a recognition available to any members. No formal process for nomination.</li> <li>• Lifetime membership is decided by the Board for those who have a compelling reason and have helped build the organization.</li> <li>• 3 nominations for Life Members <ul style="list-style-type: none"> <li>○ Phil Nixon</li> <li>○ Pat Hipkins</li> <li>○ Ron Gardner</li> </ul> </li> </ul>
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**Action Item**

Voted on lifetime Member	Board	All passed and awarded
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**PSEP Center Concept**

Discussion	<ul style="list-style-type: none"> <li>• Concept – to have a mechanism for PSEPs to house and sell materials. Working with eXtension Foundation to do this.</li> <li>• A MOA would be established between Center and eXtension.</li> <li>• eXtension is not driving the process it is simply the portal.</li> <li>• PSEP Center would be available to those who wish to participate.</li> <li>• PSEP SWAT team has been established and is brainstorming and sharing ideas on how to make this work.</li> <li>• Initial funding provided by PSEP IMI Board.</li> <li>• There is no formal relationship between AAPSE and PSEP IMI.</li> <li>• AAPSE has no oversight on materials developed.</li> <li>• PSEP Center will be hiring a director for one year to focus on establishing Center. The initial funds for the director are from PSEP IMI.</li> <li>• Certification Training Institute has the technology to help make PSEPs make the dream of having a location for members to sell materials and online courses a reality. Currently working with Mississippi State to do this. (Josh Francis)</li> <li>• Would this be a duplication of efforts and result in three web locations for materials? <ul style="list-style-type: none"> <li>○ PERC – Funded by EPA by competitive grant and available to everyone.</li> <li>○ PSEP material website – Funded by PSEP IMI and available only to PSEP Coordinators. Language in RFP makes this website restricted only to coordinators and not SLAs (State Lead Agencies).</li> <li>○ PSEP Center – Initial funding from PSEP IMI and website will be self-sustaining. Anyone who wishes to participate will have the option of doing so.</li> </ul> </li> </ul>
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<b>EPA Request for Grant Applications (RFAs)</b>		
Discussion	<ul style="list-style-type: none"> <li>• EPA issued to RFAs for “Field Implementation Meeting Support” and “Funding Distribution for Pesticide Safety Education Programs.” Awardee was chosen and declined award.</li> <li>• In May, 2016 EPA issued an update that they would be re-issuing the RFAs for competitive proposals.</li> <li>• EPA has not followed through with this and to date the RFAs have not been re-issued.</li> <li>• Because the RFAs have not been re-issued there is currently no mechanism for PSEPs to receive EPA funds.</li> <li>• EPA is not consistent with FIFRA by not issuing funds.</li> <li>• Suggested that AAPSE write a letter to EPA to express the burning need for the funds.</li> <li>• When RFAs are re-issued, all those that wish to apply are encouraged to do so. Keep in mind that overhead will need to be negotiated.</li> <li>• Carol Black and Kaci Buhl have successfully received competitive funds from EPA and are a resource for those who wish to apply.</li> </ul>	
<b>Action Item</b>		
Establish a committee or individual to write letter to EPA	Executive Committee	September 26, 2016
<b>AAPSE National Workshop 2017?</b>		
Discussion	<ul style="list-style-type: none"> <li>• Does not look like there will be a PACT meeting in 2017.</li> <li>• North Central Region has offered to host an AAPSE National Workshop in 2017. <ul style="list-style-type: none"> <li>○ Fargo, ND – Thostenson</li> <li>○ Grand Rapids, MI - Stone</li> </ul> </li> <li>• Consider registration fee to help cover costs of meeting.</li> <li>• Consider having industry sponsor meals or pay exhibit fees to help cover costs.</li> <li>• Begin discussion of AAPSE National Workshop 2018 to facilitate planning</li> <li>• Motion to hold an AAPSE National Workshop in 2017 was put forward by Andrew Thostenson. Kaci Buhl seconded. Membership present voted and passed.</li> </ul>	

<b>Action Items</b>		
Send out membership survey about meeting location and time of year.	Executive Committee	September 26, 2016
<b>Other Business</b>		
<b>AAPSE Assistantship</b>		
Discussion	<ul style="list-style-type: none"> <li>• AAPSE should consider establishing an assistantship or scholarship fund</li> <li>• Help make AAPSE more visible</li> </ul>	
<b>AAPSE Branding</b>		
Discussion	<ul style="list-style-type: none"> <li>• Currently there is no policy on use of AAPSE logo</li> <li>• Logo is available on website</li> </ul>	
<b>Action Item</b>		
Draft a policy for use of AAPSE logo and branding	Membership/PR Committee	January 2017
<b>Meeting adjourned at 10:25am ET.</b>		

AAPSE Treasurer's Report for May 15, 2015 - May 15, 2016

Cash Flow	
<b>Revenues</b>	
Dues & Gifts	\$ 10,900.00
Dividends	
Checking 09	\$ 29.85
Savings 01, 03	\$ 28.36
CODs	\$ 33.03
Total Dividends	\$ 91.24
<b>Total Revenue</b>	\$ 10,991.24
<b>Expenses</b>	
Sandra McDonald reimbursement	\$ 115.28
University of Nebraska-Lincoln	\$ 500.00
MeetingOne	\$ 11.85
MeetingOne	\$ 17.18
New River Engraving	\$ 763.42
DoubleTree Hotel	\$ 1,158.37
USPS, MeetingOne, WA State	\$ 128.88
TAMU reimbursement	\$ 162.94
USPS	\$ 78.40
<b>Total Expenses</b>	\$ 2,936.32
<b>Net</b>	\$ 8,054.92

Account Information			
Account	Beginning	End	Net
Checkbook 09	\$ 29,688.73	\$ 37,682.26	\$ 7,993.53
Organizational Savings 01	\$ 26,407.78	\$ 26,434.35	\$ 26.57
Gifts 03	\$ 1,743.90	\$ 1,745.69	\$ 1.79
COD 22	\$ 3,723.68	\$ 3,734.95	\$ 11.27
COD 36	\$ 3,719.84	\$ 3,731.07	\$ 11.23
COD 38	-	-	-
<b>TOTALS</b>	<u>3,582.3</u>	<u>3,592.8</u>	<u>\$ 10.53</u>

NOTE: COD 22, 36, and 38 are for 12 months each, maturing on 01/16, 10/16 and 05/12, respectively.

Dues Structure of AAPSE-Comparable Organizations-2016

	Regular/Active/Full	Associate	Types of Membership	Student	International	Retired/Emeritus	Life	Sustaining/Corporate
Organization*								
American Association for Agricultural Education	\$115	\$50	\$20	NA	NA	\$2300	NA	
American Association of Pesticide Safety Educators	\$50 (full) \$100 (supporting)	\$25	NA	NA	NA	\$0 (honorary)	NA	
American Society of Agronomy (one society)	\$100 (US) \$110 (international)	NA	\$20 (US and international undergraduate) \$40 (US graduate) \$50 (international graduate)	See individual membership types	\$50 (US and international)	NA	\$____(platinum) \$____(gold) \$____(sliver)	
Entomological Society of America	\$144 (regular) \$218 (family) \$288 (President's Circle)	NA	\$36 (student) \$73 (student transition) \$108 (early professional)	NA	\$73 (emeritus) \$36 (emeritus gold)	\$0 (honorary)	\$3000 (gold) \$2000 (silver) \$1000 (bronze) \$500 (contributor)	
National Association of Agricultural Educators	\$60	\$35	\$10	NA	\$35	\$720 (Active) \$420 (Assoc.) \$120 (Retire.)	\$750 (organizational)	
Weed Science Society of America	\$200 (NA, print/online) \$250 (Non-NA, print/online) \$175 (online only)	\$50	\$75 (print/online) \$50 (online only)	NA	NA	NA	NA	

\*The American Association of Pesticide Control Officials (AAPCO-\$125 per state per year) and the Association of Structural Pest Control Regulatory Officials (ASPCRO-\$150 per state per year) are not included because membership is by state and not by individual.