

AAPSE BOD Minutes

10/29/18

11:00am-12:00am Eastern

Zoom/Teleconference

Meeting called by: Kerry Richards

Type of meeting: Board of Directors (BOD)

Recorded by: Betsy Buffington

Attendees: EC: Betsy Buffington, Don Renchie, Kerry Richards
Regional Reps: Faye Golden, Pat Hastings, Tana Haugen-Brown, Darrell Hensley, Rachel Maccini

Minutes

Agenda item: 1. Treasurer's Report **Presenter:** Sonja Thomas
a. Wild Apricot vs. PayPal for dues payment
b. Consolidating CODs

Discussion: No Report. Action items will be discussed at November AAPSE BOD meeting.

Action items	Person responsible	Deadline
✓ Continue to research to determine pros and cons of switching from PayPal to Wild Apricot for dues payment	Sonja Thomas	11/26/18
✓ Report to BOD best options for consolidating CODs.	Sonja Thomas	11/26/18

Agenda item: 2. Elections **Presenter:** Kerry Richards
a. New Regional Representatives
b. Officers 2019

Discussion:

2a. Update on new regional representatives:

- Northeast: Rachel Maccini reported no nominations received to date.
- Southern: Faye Golden reported that one nomination has been received. Deadline for nominations close November 8.
- North Central: Tana Haugen-Brown reported that Frannie Miller will be working on nominations soon.
- Western: Two nominations have been received.

2b. Kerry Richards is working with Don Renchie, chair of the Nominations/Elections Committee. Concerns were raised about election procedure if there is not a meeting this year. Don Renchie asked about the schedule for upcoming national meetings. Kerry Richards stated that the next PACT meeting is scheduled for 2020. Don Renchie asked for clarification of the \$2.5 million dollar EPA/NPSEC meeting grant for 5 years. He requested a schedule as to what is going to happen over the next 4 years, starting with the coming year. Kerry Richards stated that NPSEC has a conference call with EPA on November 7th to work out these details.

Action items	Person responsible	Deadline
✓ Nominate and vote on slate of candidates for regional Senior Regional Representatives board representatives.		1/1/19

Action items	Person responsible	Deadline
✓ Set election date for National Elections.	Kerry Richards	

Agenda item:	3. Membership	Presenter:	Kerry Richards
	<ul style="list-style-type: none"> a. Conferring life memberships b. Marketing c. Incentives d. Payment through conference registration 		

Discussion:

3a. Kerry Richards stated that five people retired in the past year. According to the By-Laws, Article II, Membership, Section 2. "Life Members. The Board shall have authority to bestow life membership upon any individual who has made an outstanding contribution to the work of the Association. Such person shall thereafter be entitled to receive publications, participate in regional and national meetings, hold office, serve as regional Board representatives, and serve on Association committees. Life members are exempt from payment of annual membership dues." Kerry Richards stated that there is no criteria to confer life membership. In the past, it was based on retirement. Betsy Buffington read the meeting minutes from the Aug 19, 2018 BOD meeting, "Kerry Richards discussed conferring life memberships. According to the AAPSE website, the following are Life Members: Ron Gardner, Pat Hipkins, Philp Nixon, Joanne Kick-Raack, Bob Wolf, Roger Flashinski, Jim Criswell, Win Hock, Mary Grodner, Pat O'Connor-Marer, Larry Schulze, John Osmun, Ed Vitzthum, Barry Brennan, John Impson, and Norm Nesheim. Will add to agenda for future BOD meeting. Dean Herzfeld noted that life membership is an honor. Kerry Richards stated that there are no criteria for selecting life members in the By-laws. The BOD will take these names into consideration and will announce life membership at a future date." The AAPSE website states, "Over the years lifelong AAPSE members who have retired from their profession have been recognized as Life Members. This is a special honor bestowed on those among us who have given their life's calling to pesticide safety education. Life members continue to serve the organization in this capacity with free membership for life." In 2016, letters were written requesting life memberships be given to deserving individuals. The nominations were sent to Don Renchie, president at the time, and then brought forward to the EC. Pat Hastings stated that one thing she felt valuable was the written nomination including justification for bestowing life membership. Betsy Buffington stressed the fact that this is an honor and shouldn't be given to everyone that retires. Don Renchie agreed and stated that one approach is to have either the current president or president-elect send a letter to remind everyone that these opportunities are available in AAPSE and the importance of someone stepping forward, and in particular, new members so that they can be mentored into this organization. He continued, stating since 1993, we've reached some milestones and folks should have the appreciation of the importance and opportunities of AAPSE, which is how you come about by having folks who are life members, fellows, etc. Kerry Richards stated the importance of putting that call out there with the names that we feel should be considered, and ask for nominations. She also suggested the need to create a formal process for life membership. Tana Haugen-Brown stated that the nomination process is a good way to select life members. She also stated the need for a basic criteria. Kerry Richards asked if the membership committee should be involved to develop a criteria and follow through with this. Pat Hastings stated that it seems it could be part of the membership committee's responsibilities but then asked if it would perhaps be the awards group. Kerry Richards stated that it is not an award, but a designation of membership. Betsy Buffington suggested that Kerry Richards contact the Sonja Thomas and Kaci Buhl, co-chairs of the membership committee.

3b, 3c, and 3d. Not discussed. Will be discussed at November AAPSE BOD meeting.

Action items	Person responsible	Deadline
✓ Talk with Sonja Thomas and Kaci Buhl about Membership committee working on developing criteria and process for conferring life membership.	Kerry Richards	11/19/18
✓ Talk with Membership committee to work on marketing what AAPSE already has available to	Sonja Thomas	11/26/18

Action items	Person responsible	Deadline
associate membership (students) and larger membership as well.		
✓ Talk with Professional Development committee about Jolene Hendrix incentives (e.g., internship, scholarship, networking, mentorship) to make students more active in AAPSE organization.		11/26/18
✓ Explore membership payment through conference registration and report results.	Sonja Thomas	11/26/18

Agenda item: 4. AAPSE Meeting Survey Update **Presenter:** Tana Haugen-Brown
a. Next steps to decide on AAPSE standalone meeting 2019

Discussion: Tana Haugen-Brown provided a summary of the survey about a National AAPSE meeting. There were 67 respondents (see results below). Betsy Buffington stated that the survey suggests that we don't need to plan a yearly AAPSE meeting and planning an agenda that is not mirroring other meetings is key. Kerry Richards stated that Jolene Hendrix (Montana) has offered to host the national AAPSE meeting this year. However, the Western Region will not be having a regional meeting. Based on the survey results, respondents wanted to attend a national meeting in conjunction with a regional meeting. Betsy Buffington suggested that AAPSE send an email, including the survey results, asking all regions for interest in hosting the national meeting this year.

1. What region do you represent?
 - North Central – 23 (34.33%)
 - Northeast – 9 (13.43%)
 - South – 22 (32.84%)
 - West – 10 (14.93%)
 - Other – 3 (4.48%)
2. What is your affiliation (select all that apply)
 - PSEP – 41 (45.56%)
 - University – 28 (31.11%)
 - SLA – 16 (17.78%)
 - Industry (please indicate) – 4 (4.44%)
 - Other (Tribe, EPA, etc.) – 1 (1.11%)
3. What factors affect your decision of whether or not to attend an AAPSE meeting? Please rank in order of importance (1=most important factor, 5=least important factor).
 - Agenda – 28 (45.16%)
 - Location – 19 (30.65%)
 - Location – 19 (30.65%) and Cost – 17 (27.42%)
 - Opportunity to network with peers – 23 (37.10%)
4. Would you be willing/able to pay a registration fee to attend a national AAPSE meeting?
 - Yes – 62 (83.78%)
 - No – 1 (1.35%)
5. If so, how much are you willing to pay?
 - \$50-100 – 21 (26.92%)
 - \$101-200 – 30 (36.46%)
 - \$201-300 – 19 (24.36%)
 - \$301-400 – 1 (1.28%)
 - Other (please list) – 7 (8.9%)
6. Would you have the financial resources available to attend both a regional and a national AAPSE meeting in the same year?
 - Yes – 31 (38.75%)
 - No – 8 (10%)
 - Unknown – 16 (20%)
 - Comments – 16 (20%)
7. We are trying to determine the desires/abilities (due to funding limitations) of AAPSE members to attend national meetings. (select all that apply)
 - I would be interested in attending a national meeting like past PACT meetings ONLY if funding is available to offset part of the cost for AAPSE members in good standing – 24 (20.51%)
 - I would be interested in attending a national meeting like past PACT meetings EVEN IF I had to pay for all costs to

- attend the meeting – 38 (32.48%)
 - I would be interested/willing in attending a standalone AAPSE national meeting in the “off years” when PACT meetings are not being held – 46 (39.32%)
 - I think AAPSE should plan their own standalone meeting every year – 9 (7.69%)
8. If you have a choice of attending either a regional or a national AAPSE meeting, which would you most likely attend?
- Regional meeting – 30 (34.48%)
 - National AAPSE meeting – 35 (40.23%)
 - Comments – 22 (25.29%)

Action items	Person responsible	Deadline
✓ Craft letter asking for regional interest in hosting 2019 AAPSE national meeting	Betsy Buffington, Tana Haugen- Brown, Kerry Richards	11/2/18

Agenda item: 5. AAPSE Committees and Liaisons Discussion **Presenter:** Betsy Buffington

Discussion: Betsy Buffington shared results of the Basecamp discussion. Due to limited participation on Basecamp, future discussions will take place via email. Betsy Buffington stated that many of the questions raised have been addressed in existing documents. For example,

The Strategic plan for AAPSE from 2015, states: Goal 2: Liaise with foundations, organizations, associations and government agencies concerning pesticide safety issues.

Objective 2.1: Cooperate with foundations, organizations, associations, and government agencies that deal with pesticide safety and risk mitigation issues.

2.1.1: Identify key organizations for liaison efforts.

2.1.2: Develop and maintain effective communication and working relationships.

2.1.3: Participate in meetings, conferences, and related activities that support pesticide safety education and applicator certification.

Objective 2.2: Promote membership involvement in developing regulatory policies and management strategies that promote the safe use of pesticides.

2.2.1: Support leadership roles in national organizations, workshops, and initiatives that advance the quality and reach of pesticide safety education.

2.2.2: Support initiatives that advance the quality and outreach of pesticide safety education and applicator certification programs.

2.2.3: Support members in the continued assessment of pesticide certification and training-related laws, amendments, and sunset provisions to existing laws.

The "Responsibilities of AAPSE Officers and Others Serving in Official Capacity Guidance Document" from 2001 states, "Term is at the discretion of the President. Represent the views of AAPSE members on the organization to which you are appointed. Develop a mechanism for collecting views of AAPSE members for representation to the organization as appropriate. Provide advice and counsel on a timely basis on the organization's issues as they relate to certification, training, and education. Keep the Board informed of developments in the organization to which you are appointed liaison. Provide for the Board a summary of each meeting of the organization you attend, identifying issues AAPSE may need to address. Make a good faith effort to attend all meetings of the organization to which you are appointed as liaison, or find a substitute. AAPSE appreciates the contributions of liaisons who are able to cover costs of travel to meetings from state funds, grants, etc. but recognizes that travel costs can be a burden. Liaisons may apply in advance to the AAPSE Executive Committee to require financial support for travel to official meetings. Serve as an AAPSE presence whenever possible and appropriate. Promote membership in AAPSE and inform others of AAPSE accomplishments."

In 2001, the BOD called for "liaisons to serve as relatively long-term representatives on their respective issues. Longevity is needed in order to develop an understanding of the issue and to make the contacts and develop the relationships that will help AAPSE both to provide effective input and to take action in our own programs."

Betsy Buffington requested that members who have an interest in further discussion of this topic let her know and the discussion will continue via email, with results reported at the next BOD meeting.

