

# AAPSE BOD Meeting Minutes

10/25/19

10:30am-11:30am Central

Zoom/teleconference

**Meeting called by:** Kim Brown

**Type of meeting:** Board of Directors (BOD)

**Recorded by:** Betsy Danielson

**Attendees:** Kim Brown, Betsy Danielson, Faye Golden, Tana Haugen, Jan Hygnstrom, Jessica Lenker, Gene Merkl, Kerry Richards, Sonja Thomas

## Minutes

**Agenda item:** 1. Call to Order **Presenter:** Kim Brown

**Agenda item:** 2. Treasurer's Report **Presenter:** Sonja Thomas

**Discussion:** Sonja Thomas reviewed the accounts (see below). Sonja Thomas renewed the certificate maturing in October to a 13-month certificate and moved \$10,000 into that certificate. The certificate matures November 10, 2020.

AAPSE Accounts	Amount
Checking	\$26,536.93
Savings	\$27,548.15
Gifts	\$1,753.68
12 Month Certificate maturity date 1/16/20	\$3,811.85
12 Month Certificate maturity date 5/12/20	\$3,622.51
13 Month Certificate maturity date 11/20/20	\$10,000.00
<b>TOTAL</b>	<b>\$73,313.02</b>

## OLD BUSINESS

**Agenda item:** 3. 2020 AAPSE Meeting **Presenter:** Kim Brown  
a. Meeting Location Discussion

### Discussion:

**3a.** The previous dates from the September BOD minutes for the PACT 2020 meeting are tentative and subject to change due to scheduling conflicts with the hotel in Denver. After discussion, the BOD agreed to continue to meet with PACT in Denver, CO. Betsy Danielson will contact Ashley Schwieterman to work on logistics to hold an AAPSE BOD meeting, AAPSE General Membership meeting, professional development and AAPSE committee break outs, preferably prior to the PACT 2020 meeting.

Action items	Person responsible	Deadline
✓ Contact Ashley Schwieterman to work on logistics	Betsy Danielson	10/25/19

Action items	Person responsible	Deadline
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of AAPSE and PACT meetings.

<b>Agenda item:</b>	<b>4. Committee Reports</b> a. By-laws Committee	<b>Presenter:</b> Kim Brown
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**Discussion:** The By-laws Committee provided three options on the issue of reducing the overall time commitment for President-elect, President, and Past-President. After discussion, the BOD agreed to provide three options for further discussion. Kim Brown will edit the document provided by Clyde Ogg, By-Laws Committee Chair for use by Regional Reps. Kim Brown asked the Regional Reps to have in-depth discussions with their regions and get a consensus of how each region feels. She asked that Regional Reps be prepared to discuss this issue and vote on whether a change to the By-laws is needed during the November 22 BOD meeting. If the BOD decides to make a change, the full membership will vote on this issue at the AAPSE 2020 meeting.

Action items	Person responsible	Deadline
✓ Edit document provided by Clyde Ogg and distribute to BOD.	Kim Brown	11/3/19
✓ Hold in-depth discussions with your regions and get a consensus of how your region feels about the three options.	Regional Reps	11/20/19
✓ Add By-Laws Committee discussion to November AAPSE BOD meeting agenda.	Kim Brown	11/15/19
✓ Be prepared to discuss regional input on the need for reducing Presidential terms during November AAPSE BOD meeting.	Regional Reps	11/22/19

**NEW BUSINESS**

<b>Agenda item:</b>	<b>5. Certification &amp; Training Rule Plan</b>	<b>Presenter:</b> Kim Brown
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**Discussion:** Jessica Lenker brought forward the issue of getting timely information and lack of guidance from EPA headquarters regarding state C&T plan submissions due March 2020. BOD discussions included frustrations with the current process, inclusion of PSEPs in the process, and concerns about how plans will move forward. The BOD agreed that this is an issue that AAPSE should pursue. Kim Brown appointed Jessica Lenker and Faye Golden to co-chair an Issues and Evaluations Committee on the C&T Rule Plan and solicit other members, as needed.

Action items	Person responsible	Deadline
✓ Serve as co-chairs of Issues and Evaluation Committee on the C&T Rule Plan.	Faye Golden and Jessica Lenker	

<b>Agenda item:</b>	<b>6. Upcoming BOD meetings</b>	<b>Presenter:</b> Kim Brown
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**Discussion:** BOD agreed to meet in December. Kim Brown will send Doodle poll out to determine December date. January BOD meeting will be held January 31, 2020. New board will decide subsequent meeting times.

Action items	Person responsible	Deadline
✓ Send Doodle poll to determine December BOD date.	Kim Brown	11/3/19
✓ Set up Zoom meetings for upcoming BOD meetings.	Sonja Thomas	12/1/19

<b>Agenda item:</b>	<b>7. Adjournment</b>	<b>Presenter:</b> Kim Brown
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**Discussion:** Motion by Gene Merkl to adjourn. Seconded by Jessica Lenker. Motion passed.

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**Next BOD meeting:** November 22, 2019. 10:30 am Central, <https://auburn.zoom.us/j/3886243022>

**Future meeting dates:**

December, 2019 – date tbd

January 31, 2020. 10:30 am Central