

AAPSE BOD Minutes

6/25/18

11:00am-12:15 pm
Eastern

Zoom/Teleconference

Meeting called by: Kerry Richards

Type of meeting: Board of Directors (BOD)

Recorded by: Betsy Buffington

Attendees: EC: Betsy Buffington, Kim Pope Brown, Don Renchie, Kerry Richards, Sonja Thomas

Regional Reps: Faye Golden, Pat Hastings, Tana Haugen-Brown, Darrell Hensley, Frannie Miller, Jolene Warnke-Roszel, Michael Wierda

Minutes

Agenda item: 1. Treasurer's Report **Presenter:** Sonja Thomas

Discussion: Sonja Thomas stated that the audit has been submitted to the audit committee. **Note:** Email received 6/26/18 stating that audit committee found the books to be in good order.

Agenda item: 2. San Antonio Meeting **Presenter:** Kerry Richards

- a. Set time for AAPSE BOD to meet on Sunday 8/19/18
- b. AAPSE general membership meeting
- c. Input on proxies

Discussion:

2a. Betsy Buffington suggested a start time of 3pm on 8/19/18. Kim Pope-Brown stated that a 3-4 hour block was needed. Kerry Richards suggested a shorter time period, and noted that it is likely that the meeting will be shorter due to the BOD meeting monthly. Motion by Kim Pope Brown to hold the AAPSE Board of Director's meeting from 3:00-6:00 pm on Sunday, August 19, 2018. Seconded by Don Renchie. Motion passed.

2b. AAPSE will hold a general membership meeting on August 21, 2018 from 4:00-5:30pm at the Hyatt Regency Riverwalk in San Antonio, TX.

2c. Kim Pope-Brown looked at Robert's Rules of Order and the AAPSE By-Laws for information on proxies for the 8/19 AAPSE BOD meeting. Any regional representative that cannot attend either in-person or by calling in may send a proxy in their place. The AAPSE By-Laws (<https://aapse.wildapricot.org/AAPSE-Governance-&-Policy-Documents>), Article III, Meetings of Members: Section 7. Proxies. At any meeting of members, a member entitled to vote may vote by proxy executed in writing by the member, or his duly authorized attorney-in-fact. No proxy shall be valid after eleven (11) months following the date of its execution unless provided in the proxy. Pat Hastings noted that she understood this article to be applicable to members, and questioned whether it would be applicable to Regional Representatives of the Board. Kim Pope Brown responded that this was applicable to Regional representatives as well.

Action items	Person responsible	Deadline
✓ Write letter of proxy if unable to attend 8/19 AAPSE BOD meeting.	AAPSE Regional Reps	7/30/18

Agenda item: 3. Awards **Presenter:** Kerry Richards

- a. Update on status of Presidents Award and Resolutions
- b. Awards, Fellows, & Honorary Membership Committee Update

Discussion:

3a. Kerry Richards will present Presidents Awards and Resolutions to the EC in the next week for review so they can be sent to the entire BOD for review and finalized at the July 30 BOD meeting.

3b. Kerry Richards will draft award statements for the Fellow, Certification, and Safety Education Awards. The Committee will draft statements for the Recognition Awards. The Committee will get the plaques produced and taken to San Antonio. The Committee will print and bring the certificates to San Antonio – one version for education, another for certification.

Kerry Richards would like to put together a news release for AAPSE award recipients based on what the committee prepares so that in addition to getting information back to the award recipients’ superiors and anyone else they would like to send the recognition to, they would get a photograph and information that they could submit to their local newspaper if they choose to. The award recipients could also choose to provide local media contact information to Kerry Richards and then she would submit the photo/information on their behalf.

Action items	Person responsible	Deadline
✓ Send Presidents Award and Resolutions to the EC.	Kerry Richards	7/6/18

Agenda item: 4. Issues and Evaluations Committee Update **Presenter:** Kim Pope Brown

- a. Dicamba
 - i. Status of the survey –
- b. Science based decision making
 - i. Federal Register Notice

Discussion:

4a. Kim Pope Brown reported that 49 survey responses have been received as of 6/25/18.

4b. The comment period for the Federal Register notice 40 CFR part 30, Strengthening Transparency in Regulatory Science <https://www.federalregister.gov/documents/2018/04/30/2018-09078/strengthening-transparency-in-regulatory-science> has been extended until August 16, 2018. A public hearing will be held July 17th. The committee would like to know if the AAPSE BOD wants to make a public comment on this issue. The committee feels that this is a very important topic. Kerry Richards recommended asking the general membership before voting on whether to make a public comment. Don Renchie suggested that the regional reps poll their constituency for input on whether or not it is appropriate for AAPSE to submit comments. These results can then be brought back to the BOD and discussed before voting. Kim Pope Brown stated that if the BOD votes that AAPSE should make a public comment, the plan is to provide the general membership an opportunity to review the comments before they are submitted to EPA.

The committee will write up a brief synopsis of the issue, including the Federal Register notice. Mike Wierda suggested providing the Federal register notice with a brief synopsis in an email and then

creating a simple poll or survey. Tana Haugen-Brown suggested that the poll/survey results go directly back to the committee. The poll/survey will be sent through the AAPSE listserv by the committee.

Action items	Person responsible	Deadline
✓ Create poll/survey with background info to send to membership to ask if AAPSE should comment on Strengthening Transparency in Regulatory Science issue	Science based decision making committee	7/3/18
✓ Remind regional members to complete poll/survey in timely manner (get regional membership lists from Sonja Thomas)	Regional reps	Upon receipt of survey

Agenda item:	5. Membership	Presenter: Kerry Richards
	<ul style="list-style-type: none"> a. Free student membership to AAPSE b. Switching memberships when someone leaves an organization 	

Discussion:

5a. Barry Brennan, retired PSEP coordinator from Hawaii suggested via email to offer a free student membership option for any student (college, grad, vo-tech, etc.) to encourage individuals to join AAPSE for their own professional and educations benefit, expand membership and offer opportunities for mentorship. Sonja Thomas, Membership committee co-chair stated that she will take this to the Membership committee for additional discussion.

5b. Kerry Richards noted that the issue of who “owns” an AAPSE membership came up when an individual with an AAPSE membership left their position. The SLA organization who had paid for the membership, wanted to transfer the membership to the new employee. Does AAPSE have a policy on who “owns” the membership – the person, the organization they work for, etc.? Jolene Warnke-Roszel stated that she has several different memberships and some say the membership can belong to an institution if the institution pays and other organizations say the membership is held by the person. She went on to say that AAPSE should think about how the decision would impact our membership and then create a policy for that. There may be differences between government agencies, PSEPs, and industry The BOD stated that the membership committee should discuss this in more detail.

Action items	Person responsible	Deadline
✓ Ask members in your region for input on student membership, transferring membership, and paying for membership through conference registration issues.	AAPSE Regional Reps	8/19/18
✓ Discuss student membership and “ownership”/switching membership issues.	Membership committee	7/30/18

Agenda item:	6. Setting future AAPSE meeting dates and locations	Presenter: Kerry Richards
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Discussion: Kerry Richards discussed setting future times and dates of national AAPSE meetings for planning purposes. Kim Pope Brown stated that AAPSE has not voted to hold a yearly AAPSE meeting. Betsy Buffington noted that currently each year, the BOD decides whether or not to hold a national AAPSE meeting, and then votes on it. Jolene Warnke-Roszel stated that AAPSE needs to commit to having annual national meetings. Kerry Richards stated that the membership needs to decide that, not just the BOD. Kerry went on to say that she would like the Regional Reps to ask their membership. Pat Hastings stated that members in the Northeast region primarily attend AAPSE meetings held in conjunction with PACT meetings. Pat also noted that the Northeast region does not hold annual

meetings as some other regions do; they alternate them with the PACT meeting. Pat stated that it is appropriate to poll the membership requesting feedback on how it would impact them. Kerry Richards summarized the discussion by stating, "Do we want an annual national AAPSE meeting or do we want to alternate it with the PACT meeting? Kerry Richards noted that in terms of location, she suggests that AAPSE continue the historically established rotation (e.g., the Western region for PACT next year, and the North Central in 4 years and for an AAPSE stand-alone meeting, but especially the Western region hosting the next stand-alone AAPSE meeting because they are the only one who has not hosted yet). Faye Golden stated that we should alternate with PACT and only have a national AAPSE meeting if there is a need. Betsy Buffington raised the concern for funding AAPSE meetings. Can AAPSE sustain a yearly meeting? Sonja Thomas stated that the cost for the 2017 meeting in Fargo was close to \$14,000. Betsy Buffington suggested adding this to the BOD agenda in San Antonio.

Action items	Person responsible	Deadline
✓ Add discussion of questions/impact to ask membership on deciding whether to hold national AAPSE meetings to August 19 BOD meeting agenda.	Kerry Richards	8/10/18

Agenda item: 7. AAPSE liaisons update **Presenter:** Kerry Richards

Discussion: Kerry Richards stated that the BOD needs to determine what liaisons are important for AAPSE Betsy Buffington stated that once the liaisons have been determined, then we can go to the membership to fill any vacancies.

SFIREG Liaison Report: As the AAPSE SFIREG liaison, Kim Pope Brown attended the June 2018 Full SFIREG meeting. The presentations given at SFIREG were sent out to the AAPSE listserv by Betsy Buffington. Major topics that were discussed were Cooperative Federalism, what is going on with POM, pollinator protection activities, and Dicamba. There are 3 surveys going on with Dicamba currently – AAPSE, SFIREG, and the University of Missouri. There was also a survey conducted this spring through the Regional IPM Centers. EPA would like to make a decision on the reregistration of Dicamba by August 2018. In addition, devices used to deliver pesticide active ingredients, ingredient transparency, and implementation of the changes to the pesticide applicator Certification and Training rule changes, cost, and timeline were discussed and EPA regional reports were given. A SFIREG issue paper, Pesticide security of EPA registered products, was moved forward for EPA to consider. Kim Pope presented an update on AAPSE.

Agenda item: 8. Regional Representatives communication with membership **Presenter:** Kerry Richards

- a. Updates for communication and feedback
- b. Topics for feedback for the membership meeting at San Antonio

Discussion:

8a. Frannie Miller and Tana Haugen-Brown shared the results from the North Central regional membership on 3 questions: 1. Would you like the AAPSE membership fee to be included as part of the annual conference/meeting registration fee? 2. Does your employer currently reimburse for you AAPSE membership dues? 3. Other comments, questions or concerns that we should consider? Most respondents were ok with including the membership fee as part of a conference fee as long as they had the option to pay for membership the way they currently do (especially for people that can/t attend meetings). The majority of people said their employer’s reimburse their AAPSE dues. Respondents were very appreciative of the update that was sent along with the questions (AAPSE award information, meeting information, etc.).

Faye Golden reported that the Southern region supported paying their AAPSE membership dues in conjunction with a meeting registration.

8b. Kerry Richards encouraged all Regional Representatives to implement some type of similar updates for their membership, and especially important would be to gain input on topics from members who will not be attending the meeting: Kerry Richards noted that Regional Reps should communicate with their members so they have a sense of the membership’s opinions on topics to be discussed for the going into the San Antonio meeting. They should have a way for people to provide feedback in the event that they are not able to attend the meeting. Prior to meeting identify any members who are retiring: Kerry Richards also wants Regional Reps to poll their members to see if there are members that are retiring so AAPSE can recognize them for their years of service.

Action items	Person responsible	Deadline
✓ Communicate with membership to get input on topics from members who will not be attending the meeting.	AAPSE Regional Reps	8/19/18
✓ Identify any AAPSE members who are retiring.	AAPSE Regional Reps	7/30/18

EC only **9. Conflict of Interest Policy Final Review** **Presenter:** Don Renchie
Agenda item:

Discussion: Don Renchie stated that the draft conflict of interest policy reflects everyone on the committee as well as concerns that have been brought by the EC. The request now is that we provide this document to the BOD allowing them to take a look and vote at the July 30 BOD meeting. Don Renchie requested that Betsy Buffington provide the final draft copy to the Regional Reps by the second week in July. Kim Pope Brown and Betsy Buffington noted that they will be submitting comments. The EC recommends any comments submitted should also go to the committee. The EC recommends that the BOD accept the policy when voting occurs during the 7/30 BOD meeting.

Action items	Person responsible	Deadline
✓ Send final draft of Conflict of Interest document to Regional Reps with instructions to read it and be ready to discuss and vote on accepting it during 7/30 BOD meeting. Inform Regional reps that they may submit any comments to committee before the 7/30 BOD meeting.	Betsy Buffington	7/13/18
✓ Submit any final comments to Don Renchie, Ples Spradley, Dean Herzfeld, and Clyde Ogg	EC	7/6/18

Motion by Kim Pope Brown to adjourn the meeting. Seconded by Don Renchie. Motion passed.

Next BOD meeting: July 30, 2018, 11:00am EST.

Future Meeting Dates:

- August 19 - 3:00-6:00 pm (BOD San Antonio)
- August 21 - 4:00-5:30pm (General Membership San Antonio)
- September 24
- October 29
- November 26
- December 17 (Due to holiday break)