

AAPSE BOD Meeting Minutes

1/31/20

10:30am-11:30am Central

Zoom/teleconference

Meeting called by: Kim Brown

Type of meeting: Board of Directors (BOD)

Recorded by: Betsy Danielson

Attendees: Kim Brown, Betsy Danielson, John Feagans, Faye Golden, Sharon Gripp, Jan Hygnstrom, Becky Maguire, Gene Merkl, Kerry Richards, Mimi Rose, Sonja Thomas, Mike Wierda

Minutes

Agenda item: 1. Call to Order **Presenter:** Kim Brown

Agenda item: 2. Treasurers Report **Presenter:** Sonja Thomas
a. Membership Drive Update

Discussion: Sonja Thomas reported that we are in renewal phase now. AAPSE currently has 196 members, down from 241 in 2018. Membership committee is working on ways to encourage membership. Sonja stated that Tom Smith has a national list of PSEPs, SLAs, etc. and would like permission to use that list to recruit possible new AAPSE members. Kerry Richards confirmed with Tom Smith that PSEP coordinators can send AAPSE-related information to the PSEP listserv to reach those who are not AAPSE members. Sonja suggested looking into By-Laws and possibly make the date sooner at which members whose dues are not paid for the current calendar year are no longer in good standing (currently March 31) as a way to increase dues payment. The cost of the wildapricot.org website has increased because AAPSE uses PayPal rather than Wild Apricot's payment service. Sonja stated that it would be easier for potential and current members to pay online using Wild Apricot because they can stay directly on the website (instead of going to PayPal) for payment of dues. Kim Brown stated that the EC will create an email message written for the AAPSE membership drive. Kim asked regional reps to help with the membership drive. Kerry mentioned that last year Sonja pulled the names of members who hadn't renewed and had regional reps make direct contact with those people. Kim stated that the EC will look into doing so.

Action items	Person responsible	Deadline
✓ Send AAPSE Application for Membership brochure (https://aapse.wildapricot.org/join-us) as marketing tool to potential new members.	All AAPSE members	anytime
✓ Create email message for AAPSE membership drive.	EC	2/14/20
✓ Send AAPSE membership drive email message to PSEP listserv.	EC	2/17/20
✓ Have Sonja pull names of members who haven't renewed and send them to regional reps.	EC	2/14/20
✓ Directly contact people in region who haven't renewed membership. Contact information will be provided by EC.	Regional reps	2/28/20
✓ Print AAPSE Application for Membership brochures to have available at 2020 AAPSE meeting and PACT meeting in Denver.	Sonja Thomas	7/30/20
✓ Add website fee discussion to next EC meeting.	EC	2/14/20

agenda.

Agenda item: 3. Welcome to new Board of Directors **Presenter:** Kim Brown

Discussion: Kim Brown welcomed the new Board of Director members. The BOD agreed to hold monthly meetings, held the last Friday of every month.

Action items	Person responsible	Deadline
✓ Work with Sonja to schedule Zoom meetings for 2020 on the last Friday of every month.	Kim Brown	2/7/20

OLD BUSINESS

Agenda item: 4. 2020 AAPSE Meeting Update **Presenter:** Kim Brown

- a. Dates
- b. Draft Agenda
- c. Discussion on Registration Fee

Discussion:

4a. AAPSE will meet Sunday, August 2 for the BOD meeting and all-day Monday, August 3.

4b. Kim Brown asked for feedback on the draft agenda. Becky Maguire, Professional Development committee chair, has reached out to the professional development for speaker suggestions. Becky asked if the committee meeting times could be adjusted so people could attend more than one committee meeting. Betsy Danielson, Committee on Committees chair will work to arrange meeting times.

- 1. Sunday, Aug 2, 3-6pm
 - a. AAPSE BOD meeting
- 2. Monday, Aug 3, 7am-5pm
 - a. New Member Orientation/Breakfast
 - b. Professional Development - Risk and general communication
 - c. Awards luncheon
 - d. AAPSE Business meeting
 - e. AAPSE Committee Meetings

4c. Kim Brown shared the high catering cost estimates for the AAPSE meeting. To recover some, but not all of the costs, Kim suggested a \$50 registration fee for members and a \$100 registration fee for non-members, with an optional membership included. Becky Maguire stated that registration materials should include the option for non-members to either accept or not accept the optional membership with the \$100 registration fee if attendees are not allowed to pay a membership fee. Motion by Kerry Richards to charge \$50 for members and \$100 for non-members to attend the August 3, 2020 AAPSE meeting. Seconded by Becky Maguire. Motion passed.

Faye Golden suggested offering vendor sponsorships to offset some of the costs. Sharon Gripp agreed to design sponsorship request information based on details provided by the EC.

Action items	Person responsible	Deadline
✓ Plan to attend August 2 nd BOD meeting in person - add to calendar.	BOD	2/7/20
✓ Send Sharon Gripp details on sponsorship information.	EC	1/31/20
✓ Arrange Committee Meeting times so that members can attend more than one committee meeting.	Betsy Danielson	2/28/20

Agenda item: 5. By-Laws Committee Proposal **Presenter:** Kim Brown

Discussion: Kim Brown summarized the December 2019 vote by the BOD to change the length of service for the members of the EC to 1-year president elect, 1-year president, and 1-year past president. Kim has sent this information to the By-Laws Committee asking that edits to the by-laws be provided to the BOD prior to May 15, 2020. This will allow time for discussion before a vote by the full-membership at the August AAPSE meeting.

Agenda item: 6. EC Leadership Retreat **Presenter:** Kim Brown

Discussion: The AAPSE EC leadership retreat was postponed due to weather and has been rescheduled for February 21 in New Orleans, LA. This location was chosen because it is where the 2021 AAPSE meeting will be held. The EC will have professional development and work to start planning the 2021 meeting.

Action items	Person responsible	Deadline
✓ Coordinate with regions when selecting dates for 2021 AAPSE meeting.	EC	2/28/20

NEW BUSINESS

Agenda item: 7. National Pesticide Safety Education Month **Presenter:** Faye Golden

Discussion: Faye Golden discussed February being National Pesticide Safety Education Month. The logo will be posted on the AAPSE website. Kim Brown will send an email to the AAPSE listserv with the National Pesticide Safety Education Month logo and information for members to share on social media, during meetings, etc. to promote pesticide safety education. The target audience is the general public.

Action items	Person responsible	Deadline
✓ Add National Pesticide Safety Education Month logo to AAPSE website.	Whitney Weaver	2/1/20
✓ Send email to AAPSE listserv with National Pesticide Safety Education Month logo and information.	Kim Brown	1/31/20
✓ Promote National Pesticide Safety Education Month.	All AAPSE members	February 2020

Agenda item: 8. Liaison Report
a. SFIREG **Presenter:** Faye Golden

Discussion: Faye Golden participated in the December 2019 State FIRFRA Issues Research and Evaluation Group (SFIREG) meeting held in Arlington, VA. See attached liaison report.

Action items	Person responsible	Deadline
✓ Let EC know if and how AAPSE should be involved in any of the items discussed.	BOD	Anytime

Agenda item: 9. Committee Reports
a. Issues & Evaluations Committee – C&T Rule Plan **Presenter:** Faye Golden

Discussion: Faye Golden spoke with Jessica Lenker about issues with the C&T plan. Faye stated that it might be too late to form a committee, but she and Jessica may reach out to the BOD to develop a survey concerning implementation and challenges concerning C&T plans.

Agenda item: 10. Other New Business **Presenter:** Kim Brown

Discussion: None

Agenda item: 11. Comments and Announcements **Presenter:** Kim Brown

Discussion: Jan Hygnstrom asked if there was a timetable for AAPSE awards available. Kim Brown stated that she will contact Carol Black.

Kerry Richards stated that new Paraquat training will be released 2/3/20. A Spanish version will be released soon.

Sonja Thomas has been asked if AAPSE is going to offer another manual development workshop.

Action items	Person responsible	Deadline
✓ Contact Carol Black to see if timetable for AAPSE awards is available.	Kim Brown	2/14/20

Agenda item: 12. Adjournment **Presenter:** Kim Brown

Discussion: Motion by Kerry Richards to adjourn. Seconded by Faye Golden. Motion passed.

Next BOD meeting: February 28, 2020. 10:30 am Central

Future meeting dates:

March 27

April 30

May 29

June 26

July 31