

AAPSE BOD Meeting Minutes

12/19/19

11:30am-12:00pm Central

Zoom/teleconference

Meeting called by: Kim Brown

Type of meeting: Board of Directors (BOD)

Recorded by: Betsy Danielson

Attendees: Kim Brown, Betsy Danielson, Faye Golden, Pat Hastings, Darrell Hensley, Jan Hygnstrom, Jessica Lenker, Gene Merkl

Minutes

Agenda item: 1. Call to Order **Presenter:** Kim Brown

OLD BUSINESS

Agenda item: 2. Who's Who Document **Presenter:** Kim Brown

Discussion: Tabled until next meeting. Pat Hastings stated that the document should be a time-defined document. Several of the contracts listed have recently changed hands. Jeanne Kasai with EPA has agreed to look at the document. Pat will be in contact with other groups named in the document.

Action items	Person responsible	Deadline
✓ Add Who's Who Document to January 31 AAPSE BOD agenda.	Kim Brown	1/20/20

Agenda item: 3. By-Laws Committee Proposal discussion **Presenter:** Kim Brown

Discussion: The By-laws Committee provided three options on the issue of reducing the overall time commitment for President-elect, President, and Past-President. After discussion and input from the regional representatives from the North Central, Northeast, and Southern regions, a vote by roll call was taken. Seven BOD members voted for Option 1: 1-year president elect, 1-year president, 1-year past president and one BOD member voted for Option 2: 1-year president elect, 2 years president, 1-year past president.

Faye Golden stated that the By-Laws currently state that you cannot serve two consecutive terms as president-elect and president. By going with Option 2, if a situation occurs where no one applies to run, AAPSE will need to change the By-Laws to address this issue.

Motion by Pat Hastings to change the length of service for the members of the EC to 1-year president elect, 1-year president, and 1-year past president and have the By-Laws Committee put forth for the membership an evaluation of the details of the proposed By-Laws change. Seconded by Jan Hygnstrom. Motion passed.

The EC will be in contact with the By-Laws committee in January and task them with preparing a proposal to change the By-Laws terms of service for AAPSE elected officials to 1-year president elect, 1-year president, and 1-year past president.

Action items	Person responsible	Deadline
✓ Contact By-Laws Committee and task them with preparing proposal of By-Law changes.	EC	1/10/20
✓ Brief new regional reps before January BOD meeting.	Regional Reps rotating off AAPSE BOD	1/10/20

Agenda item: 4. AAPSE 2020

Presenter: Kim Brown

Discussion: AAPSE will meet Sunday, August 2 for the BOD meeting and all-day Monday, August 3. A contract has been signed with Sheraton Denver Downtown. A meeting announcement for the August 3 meeting will be sent out to the BOD for final review and be shared in early January. Kim Brown shared what the EC discussed as possible agenda topics.

Draft Agenda:

1. Sunday, Aug 2
 - a. AAPSE BOD meeting
2. Monday, Aug 3
 - a. New Member Orientation/Breakfast
 - b. Professional Development - Risk Communication
 - c. Awards luncheon
 - d. AAPSE Business meeting
 - e. AAPSE Committee Meetings

Pat Hastings stated that the Northeast region had several excellent speakers on risk communication.

Action items	Person responsible	Deadline
✓ Send draft meeting announcement to BOD for final comments.	Betsy Danielson	12/20/19
✓ Share meeting announcement.	Kim Brown	1/8/20

NEW BUSINESS

Agenda item: 5. Adjournment

Presenter: Kim Brown

Discussion: Motion by Pat Hastings to adjourn. Seconded by Darrell Hensley. Motion passed.

Next BOD meeting: January 31, 2020. 10:30 am Central

Future meeting dates:

TBD by new AAPSE BOD