

AAPSE BOD Meeting Minutes

4/20/21

10:30am-11:15am Central

Zoom teleconference

Meeting called by: Kim Brown

Type of meeting: Board of Directors (BOD)

Recorded by: Betsy Danielson

BOD Attendees: Kim Brown, Betsy Danielson, John Feagans, Faye Golden, Sharon Gripp, Chrissy Kaminski, Sarah Kingsley-Richards, Becky Maguire, Kerry Richards, Mimi Rose, Kimberly Tate, Sonja Thomas

Minutes

Agenda item: 1. Call to Order **Presenter:** Kim Brown

Agenda item: 2. Treasurers Report **Presenter:** Sonja Thomas

Discussion: Sonja Thomas reported that Certificate 38 matures May 12. She recommended that AAPSE leave it as is and not roll it into another certificate due to new changes, a new president, and other possible needs. The BOD agreed with Sonja's recommendation and will let Certificate 38 mature as is.

OLD BUSINESS

Agenda item: 3. 2021 AAPSE Meeting Update **Presenter:** Kim Brown

- a. Updates
 - i. Virtual Platform
 - ii. Training for virtual platform
- b. Registration open
- c. Dates – July 19 and 20, 2021
- d. Schedule for AAPSE meeting in conjunction with PACT

Discussion:

Faye Golden reported that she investigated multiple virtual platforms. She reached out to Ashley Schwieterman with PACT and they offered to allow us to use the virtual platform, Swoogo, that they have contracted with for the AAPSE meeting. Ashley and her team are managing Swoogo for the PACT meeting. The AAPSE EC agreed to use Swoogo as it takes a lot of stress off AAPSE leadership during the meeting. Faye is working with Ashley for tentative dates for training and to get seats in that training program. Faye asked the BOD for interest in Swoogo training. Sarah Kingsley-Richards, Kimberly Tate, Chrissy Kaminski, Becky Maguire, and John Feagans expressed interest in the training and providing support during the meeting in Denver. Betsy Danielson stated that several members of the Social Media Committee also expressed interest in attending the training.

AAPSE registration is now open and will close July 9th. Sonja Thomas reported that 28 members have registered. She added that members can use the same form to register for meeting in-person or virtually. She will note that on the next registration announcement email to members. Registration for non-AAPSE members is a \$50 membership fee. A question was raised about the cost of the meeting. Kim Brown stated that because we are working under the PACT umbrella, AAPSE is not having to pay for much. Food will not be ordered until closer to the meeting date as a cost-savings measure.

Kerry Richards stated that PACT registration will be available soon. The PACT meeting agenda can be found at <https://npsec.us/pact2021>.

Schedule:

Monday July 19, 2021

- 9-noon – BOD meeting
- 1-2pm - New Member Orientation (acronym soup, meet and greet, committee introductions)
- 2-4pm – Committee meeting break outs
- Evening – Dinner with Past-Presidents and EC

Tuesday July 20, 2021

- 5:30-7:30pm – General Membership meeting

Action items	Person responsible	Deadline
✓ Work with Ashley Schwieterman to get Swoogo training details.	Faye Golden	
✓ Register for the AAPSE meeting in Denver.	Everyone	7/9/21

Agenda item: 4. AAPSE Logo Update **Presenter:** Kim Brown

Discussion: Sharon Gripp shared the draft logos that she and the multimedia specialist at Penn State developed. Kim Brown asked the BOD to rank their top three logos and submit them in a survey that she will develop and send out.

Action items	Person responsible	Deadline
✓ Develop voting platform to rank logos.	Kim Brown	
✓ Vote for top 3 logos.	BOD	

Agenda item: 5. NPMA Safety Summit **Presenter:** Faye Golden

Discussion: Faye Golden reported that several AAPSE members have agreed to lead safety topics during the National Pest Management Association's inaugural Safety Summit on May 6 and 7. Kerry Richards has agreed to present information on PPE, Jolene Hendrix on pesticide storage, Brett Bultemeier on fumigation, and Fred Whitford on vehicles.

Agenda item: 6. Strategic Plan Discussion **Presenter:** Kim Brown.

Discussion: None.

Action items	Person responsible	Deadline
✓ Add Strategic Plan Discussion to May BOD meeting.	Kim Brown	5/14/21

Agenda item: 7. Other Old Business **Presenter:** Kim Brown

Discussion: None.

NEW BUSINESS

Agenda item: 8. Retirees **Presenter:** Kim Brown

Discussion: Kim Brown stated that AAPSE needs to honor those that are retiring and also those that have passed away in the past year. She asked Regional Reps to reach out to the membership to determine who has retired within the last year or has retired or has passed away since our last meeting. Please share with Kim and Faye.

Action items	Person responsible	Deadline
✓ Let Kim and Faye know who has retired or passed away since last National AAPSE meeting.	Regional reps	5/21/21

Agenda item: 9. JPSE **Presenter:** Faye Golden

Discussion: Faye Golden stated that Mike Weaver has been a founding force for JPSE and recently we've had low participation in submitting articles. Faye and Betsy Danielson are going to reach out and get

information for the membership on how to get more articles and how it can help your career. Kim Brown stated that publishing in JPSE is not just for academics.

Action items	Person responsible	Deadline
✓ Reach out to JPSE for information for members.	Betsy Danielson and Faye Golden	5/14/21
✓ Publish in JPSE.	AAPSE members	

Agenda item:	10. Committee Reports	Presenter:	Kim Brown
	a. Awards Committee Report		
	b. Nominations Committee Report		
	c. Professional Development Committee		
	d. Social Media Committee		
	e. Strategic Planning Committee		
	f. I&E Committee Update – Tax Exempt		

Discussion:

9a. AAPSE Awards nominations due June 11.

- AAPSE Fellow - <https://aapse.wildapricot.org/page-18079>
- Distinguished Achievement in Certification - <https://aapse.wildapricot.org/page-18077>
- Distinguished Achievement in Pesticide Safety Education - <https://aapse.wildapricot.org/page-18078>
- Professional Recognition Award - <https://aapse.wildapricot.org/page-18313>

9b. Kerry Richards reported that the Nominations Committee has had interest from members for both the president-elect and secretary offices. The deadline for nominations of full members is May 15. Elections will be held electronically in June.

9c. Becky Maguire reported that the Professional Development Committee is hosting a work-life balance webinar on June 2 at 12:30 EST. Registration will be open soon.

9d. No report. Did not meet in April.

9e. No report. Meeting today.

9f. Faye Golden reported that the Issues and Evaluations Committee met and is working on a new draft of the tax document.

Action items	Person responsible	Deadline
✓ Submit AAPSE Award nominations.	AAPSE members	6/11/21
✓ Self-nominate or nominate AAPSE members to run for President-elect and Secretary.	AAPSE members	5/16/21

Agenda item:	11. Liaison Reports	Presenter:	Kim Brown
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Discussion: Tana Haugen-Brown submitted a liaison report for the March NPSEC board meeting (see attached).

Agenda item:	12. Other New Business	Presenter:	Kim Brown
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Discussion: None.

Agenda item:	13. Comments and Announcements	Presenter:	Kim Brown
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Discussion: Sonja Thomas appeared on the Netflix series, “Nailed It,” season 5, episode “Burbank State Fair.”

Agenda item:	14. Adjournment	Presenter:	Kim Brown
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Discussion: Motion by Kerry Richards to adjourn. Seconded by Sharon Gripp. Motion passed.

Next BOD meeting: May 28, 2021, 10:30 CST

Future meeting dates:

June 25, 2021, 10:30 CST

July 19, 2021, Denver, CO

AAPSE Liaison Report Form

Name: Tana Haugen-Brown

Email address: thbrown@umn.edu

Liaison to: National Pesticide Safety Education Center (NPSEC)

Report date: March 30, 2021

Meeting/Communication date(s): March 30, 2021

Meeting/Communication location: NPSEC Board of Directors, Zoom meeting

Brief summary of key topics or areas discussed as they relate to certification, training, and education:

Elections were held for the Executive Board of Directors. The new NPSEC Executive Board members are: Chair - Travis Cleveland, Vice Chair - Don Rentchie, Secretary - Katie Moore, and Treasurer - Mike Wierda. Linda Johns was introduced as the new North Central PSEP Representative. There are still three open NPSEC BOD positions: Western Region (seeking nominations), Northeast Region (open after April 2021), and ASPCRO liaison. Dean Herzfeld and Candice Bartholomew are both retiring from the NPSEC board. Quarterly financial reports were shared. Discussion around funding for PSEP resources - Mike Wierda shared business card size calibration cards (5 different sprayer versions) which came out of the Montana Dept of Ag. The NPSEC Board approved printing 100 copies of each card - printed to include the NPSEC logo and weblink to state PSEP contacts for a total of 500 cards to each state PSEP to use as educational items to give out to their their applicators. Information will be shared at the time of distribution if states wish to order more cards. Tom also shared information regarding the upcoming Pesticide Applicator Certification and Training meeting (PACT) the week of July 19, 2021.

Issues AAPSE may need to address:

None