

# AAPSE BOD Meeting Minutes

8.2.2015

3:00-5:00 p.m. ET

PACT 2015 Philadelphia, PA

Meeting called by

Mike Weaver

Members Present

EC: Betsy Buffington, Drew Martin, Don Renchie, Andrew Thostenson  
BOD: Candace Bartholomew, Pat Hipkins, Linda Johns, Kevin Keaney, Vickie Rengers, Mark Shour, John Stone, Wendy Sue Wheeler  
Others: Carol Black, Kim Pope-Brown, Ed Crow, George Hamilton, Whitney Weaver

## AGENDA

### 1. OFFICER AND BOARD REPORTS

Discussion

- **Treasurer:** Drew Martin reported a balance of \$68,386.84 held in six accounts; three of which are CDs. Currently have 188 active members = 141 full members, 4 retired members, 10 life members, 27 associate members, and 6 International members. AAPSE annual meeting expenses in Harrisburg (Sept. 2014) were \$17,105. There were 125 members due for renewal this year (January to mid-March 2015) 10 members declined membership and 15 new members enrolled to date. 60% of membership pays for their dues with an employer's check.
- **Audit:** George Hamilton reported that the Auditing committee met via email to review the materials provided by Andrew Martin. The committee found the books to be in good order.
- **Secretary:** Betsy Buffington reported that both the NC region and NE region will be meeting Thursday morning of PACT. AAPSE will have exhibitor booth later this week at PACT.
- **Board:** regional news/reports
  - NC – Elections this fall. Erin Bauer took a new position within University of Nebraska, Lincoln. 2016 NCR meeting will be held in Manhattan, KS next August. Larry Olsen will be retiring May 2016.
  - W – Elections in fall. Members have been active in many committees.
  - S – Elections in fall. Regional meeting will be held in Savannah, GA in 2016. Elmo Collum recently passed away.
  - NE – Rachel Maccini was re-elected to another term. Candace Bartholomew will be going off the board this year.

### 2. OLD BUSINESS - COMMITTEE REPORTS

Discussion	<ul style="list-style-type: none"> <li>• <b>JPSE:</b> Mike Weaver reported that we have one published article. Fred Whitford is the associate editor. Susan Terwilliger is assistant editor. Have a few articles still in the queue.</li> <li>• <b>Membership/Public Relations:</b> no report.</li> <li>• <b>Nominations/Elections:</b> Andrew Thostenson reported that they had a strong group of recruiters and was very pleased with the committee work ethic. Strong recommendation that committee members are ready to work by April 1<sup>st</sup> next year. Mike Weaver reported that Election Buddy went very well. Election results were reported to increase transparency within the organization. Future election results will be provided at the discretion of those running the election.</li> <li>• <b>Auditing Committee:</b> (see above)</li> <li>• <b>Awards, Fellows, &amp; Honorary Membership:</b> Mike Weaver reported that there are three educational awards and one Fellow award. No C&amp;T nominations. Carol Black commented that the award documents were significantly changed two years ago. The shortened documents are working well.</li> <li>• <b>Committee on Committees:</b> no report.</li> <li>• <b>Issues and Evaluations:</b> Don Renchie discussed 25b issue. Board discussed where to take issue now. Suggestions included sending rewritten letter, informing Secretary of Ag Tom Vilsack of issue of 25b's, putting issue on AAPSE website, writing white paper, creating factsheet, or developing webinar on 25b's. It was noted that AAPCO did not respond in a timely manner to the 25b issue. Other issues that are upcoming include: new herbicide technology, WPS, and C&amp;T.</li> <li>• <b>Professional Development:</b> Mike Helms sent committee highlights (see attached). Mike Weaver tabled the discussion on funding the professional development committee for 2016 until the next BOD meeting.</li> <li>• <b>AAPSE Needs Assessment:</b> Mike Weaver reported that the results of the needs assessment (led by Rachel Maccini) will be brought to the BOD and addressed at a later date.</li> <li>• <b>Articles of Incorporation &amp; By-laws:</b> Mike Weaver discussed by-law change voting period. If by-laws change passes, need to vet membership fees with membership before BOD votes. BOD commends work of Articles of Incorporation &amp; By-laws committee.</li> <li>• <b>Strategic Planning Working Group:</b> Kim Pope-Brown and Linda Johns reported that the working group sent the Strategic Plan out to the general membership in July for final feedback. The attached document represents the final changes. Discussed process and reasons changes were made. Andrew Thostenson moved to support the document as written and submit it to the membership for endorsement at the general business meeting. Seconded by Don Renchie. Motion passed. BOD commends work of Strategic Planning Working Group.</li> </ul>	
Action Item	Person	Deadline
Talk to Larry Schulze and determine if educational articles about 25b's exist.	Mike Weaver	
Encourage Rachel Maccini to be member of committee on professional development for next AAPSE annual meeting (e.g., needs assessment results).		
Work with new cooperative agreement winner for PACT meeting development (when announced) to form partnerships for future PACT meetings.	AAPSE BOD	
Discuss funding for Professional Development Committee for 2016.	AAPSE BOD	
Discuss and address results of Needs Assessment.	AAPSE BOD	
Develop FAQ about election issues to help AAPSE members clearly understand what the vote will be about.	Mark Shour and Andrew Thostenson	9/2/15
Remind membership about by-laws change vote that will take place Sept 25-October 9, 2015.	AAPSE EC	
If By-laws change passes, discuss membership fees with general membership before BOD votes on any changes.	Don Renchie	

### 3. NEW BUSINESS

Discussion	<ul style="list-style-type: none"> <li>• <b>2016 AAPSE National Workshop:</b> Discussed locations of 2016 regional meetings – North Central Region will be held Aug. 8-11 in Manhattan, KS; Western region will begin discussion later; Southern region will be held in June in Savannah, GA. Andrew Thostenson moved that the 2016 AAPSE National Workshop Meeting be held in conjunction, if possible, with other regional AAPSE meetings. Seconded by Mark Shour. Motion passed. NC and S Regions will discuss willingness to hold 2016 AAPSE National Workshop meeting at regional meetings during PACT this week and provide feedback to AAPSE BOD.</li> <li>• <b>AAPSE listserv/website/JPSE website:</b> AAPSE listserv is moving to Google group. The AAPSE website will be transitioning to a different website in the future (possibly a commercial website).</li> <li>• <b>AAPSE Policy – deceased members and memorials:</b> Mike Weaver stated need for policy in place to ensure logistics in dealing with deaths and memorials (e.g., spending limits, person in charge, etc.). Members discussed need for AAPSE president to write letter of condolence to family of deceased member and need for acknowledgement through listserv or website so other members can learn more about that person. Discussed need for members who knew deceased to write obituaries for publication in JPSE for historical purposes.</li> <li>• <b>PSEP Program list:</b> Directory of PSEP program coordinators will be maintained by Kathy Kimble-Day of USDA at their website at: <a href="http://www.ipmcenters.org/contacts/PSEPDirectory.cfm">http://www.ipmcenters.org/contacts/PSEPDirectory.cfm</a>. Send updates, if needed.</li> <li>• <b>Other Business:</b> Wendy Sue Wheeler is interested in developing a resource for new AAPSE Board Members. She will start with new members in the Western Region. Betsy Buffington stated that CTAG recently created a resource list for new C&amp;T personnel at <a href="http://www.ctaginfo.org">www.ctaginfo.org</a>.</li> </ul>
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Action Item	Person	Deadline
Discuss AAPSE website transition away from Virginia Tech in the future.	AAPSE BOD	ASAP
Discuss creation of AAPSE policy on memorials for deceased members.	AAPSE BOD	
Introduce new C&T personnel at meetings so AAPSE members can network with them.	Don Rennie	

**NEXT MEETING: PACT 2015, Philadelphia: 6:00-7:00 pm General AAPSE Meeting.**